

**Minutes of the Meeting of Godstone Parish Council held on Monday 12th April 2010 at the
Forman Institute, Blindley Heath at 7.45pm.**

Present:

Mr B Hubery - Chairman
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr K Knox, Mr J Quincey and
Mr T Tomlinson.

In attendance:

Mr C Anderson - Clerk to the Parish Council

An Open Forum session, where parishioners and Surrey and District Councillors had an opportunity to address the Council, was held prior to the start of the meeting.

1. Apologies and reason for absence.

Apologies agreed and accepted from Mr B Jeffries and Mr J Johnson.

2. Declaration of interest by Members on any of the agenda items below.

Mrs Jackson declared an interest in agenda item 6.3, TA/2010/158.

3. Minutes of the meeting held on 1st March 2010 were agreed and signed as a true record.

4. Matters Arising

There were none.

5. Reports

5.1. Action taken – was none.

5.2. Clerk's report

1. White Hart Barn.

The Committee had been discussing how the WHB should celebrate its centenary and are consulting with local organisations. It was felt that a display board would be the most suitable; Mrs Cluff will advise the committee of this decision at the next WHB meeting on 20th April.

2. Godstone Village Fete

Permission was given for the Fete committee to use the Godstone Green for this years Village Fete and Donkey Derby to be held on Monday 30th August and the two previous days for set up. Permission was also given to have the usual Church Service on the Green on the evening of Sunday 29th August.

3. Civic Service

Rev Canon Nicky Tredennick has advised that, in the absence of a full time vicar, it will not be possible to hold the Civic Service this year.

4. For information

a. Statement of Community Involvement.

The Planning Policy Committee at Tandridge District Council adopted the Statement of Community Involvement (SCI) on 4th March 2010. The SCI can be viewed on the TDC website.

b. SCAPTC.

The 231st General Meeting will be held at Newdigate Village Hall on Tuesday 20th April at 7.00pm. Two members are to attend.

- 5.3 Chairman's Report – (for noting) information only
Mr Hubery reported that he had attended a Standards meeting at the District Council. He had visited with some other councillors a children's playground in London to observe a similar type of playground to that proposed for Godstone Green. Mr Hubery had also visited Bank Farm to check the clearing of the sight lines and has arranged a meeting at Fairalls.
- 5.4. Reports (for noting) from representatives on outside bodies etc.
Mr Tomlinson had attended a Godstone United Charities meeting.
Mr Knox had attended a further Dust meeting; dust support measures are to be issued soon; the next meeting is in May.

6 Planning

- 6.1 Meeting held on Monday 15th March. The minutes, which had already been circulated, were noted.
- 6.2 District Council Planning Decisions – the following were noted:

TA/2010/129 - 44 & 46 High Street, Godstone

Consent was granted for erection of two storey extension to side/rear elevations (application to extend time limit for implementation of permission 2007/853).

TA/2009/1496 - Unit P, Lambs Business Park, Terracotta Road, South Godstone RH9 8JZ

Consent was granted for erection of additional portacabin over existing.

TA/2009/1551 - 50 Lagham Road, South Godstone, RH9 8HB

Consent was granted for demolition of garage and porch. Erection of 2-storey side extension incorporating 3-bed end of terrace house attached & associated parking (2 spaces). Erection of dormer window to front elevation.

TA/2010/52 - Whyteacre, Eastbourne Road, South Godstone

Consent was granted for demolition of existing outbuilding and erection of single storey rear extension.

TA/2010/60 - Palmers Wood Oil Field, Rooks Nest, Godstone RH9 8BY

No objection (Reg 3) was recorded in respect of retrospective planning application for retention of two hydrocarbon well sites, interconnecting pipeline, access roads, wells and associated infrastructure, plan, buildings and equipment until 30 September 2024. (County Determination)

TA/2010/15 - 1 Elm Cottages, Godstone Hill, Godstone RH9 8AH

Permission was refused for erection of 2-storey rear extension to create new dwelling.

TA/2010/21 - The Bungalow, Lagham Park Farm, Eastbourne Road

Consent was granted for demolition of attached garage and erection of single storey extension to southeast elevation to provide garage.

TA/2010/130/TPO - 11 Woodlands Drive, South Godstone, RH9 8HU

Consent was granted for TPO 13 (T) - Crown reduce 1 Holly by up to 15%

6.3 Current Planning Lists and Applications – comments were agreed as follows:

TA/2010/105 - Blakeways, Eastbourne Road, Godstone, RH9 8JE
Erection of two-storey side extension with pitched roof above.

TA/2010/233/TPO - 3 Treetops, South Godstone, RH9 8HZ
TPO 209(T) - Lift canopy of 1 Hornbeam (T1) to height of large branch over pool house. Fell 1 Hawthorn.

No comments or objections would be made in respect of the above two applications.

TA/2010/158 - 1 Ivy Mill Close, Godstone
Erection of single storey side extension to east elevation with two dormer windows above and associated alterations.
Object – Dormer Windows overlook neighbours

TA/2010/280 - Little Haven, Byers Lane, South Godstone, RH9 8JH
Demolition of conservatory/store. Erection of single storey rear extension, first floor side extension & porch to other side elevation (Certificate of Lawfulness for a proposed development).

TA/2010/313 - Stratton Cottage, Tilburstow Hill Road, Godstone, RH9 8LX
Demolition of existing dwelling and erection of replacement dwelling.

TA/2010/314 - Streete Court, Rooks Nest, Godstone
Demolition of sports hall, outbuildings and changing block. Erection of extension to west elevation and 2-storey extension to north elevation of main building. Erection of single storey glazed link to east elevation. Erection of 2-storey addition in position of changing block. Conversion of building to 38 bed hotel (including 1 x 3-bed suite). Erection of 2-storey sports club with single storey link to main house. Provision of a total of 115 car parking spaces together with laying out of formal gardens (application to extend time limit for implementation of permission granted under reference 2006/1110).

TA/2010/328 - Streete Court, Rooks Nest, Godstone
Demolition of sports hall, outbuildings and changing block. Erection of extension to west elevation and 2-storey extension to north elevation of main building. Erection of single storey glazed link to east elevation. Erection of 2-storey addition in position of changing block. Conversion of building to 38 bed hotel (including 1 x 3-bed suite). Erection of 2-storey sports club with single storey link to main house. Internal alterations (application to extend time limit for implementation of listed building consent granted under reference 2006/1111).

TA/2010/302 - Offices at Green Cottages, Godstone Green, Godstone
Partial change of use from A2 to A1.

No comments or objections would be made in respect of the above five applications.

6.4 To consider other ongoing Planning Matters; to note/comment on appeals
There were none.

7 Finance

- 7.1. Accounts for payment.
The following accounts were agreed for payment:

Surrey County Association of Parish and Town Councils	SCAPTC Subscription 2010-11 NALC Subscription 2010-11 LCR Annual Subscription 2010-11 x 2	936.24 266.89 27.00	1230.13
Open Spaces Society	Annual Subscription – due 1 st April 2010		40.00
Gatwick Area Conservation Campaign	Annual Subscription – due May 2010		10.00
Surrey Community Action	Annual Subscription – due 1 st April 2010		35.00
The Consortium	Office Stationery		60.56
Tandridge District Council	Application for Planning Permission for new Children's Playground on Godstone Green		77.00
TOTAL			1452.69

Payments by Direct Debit:

Sutton and East Surrey Water. Field Supply, Blindley Heath - £12.84 due 1st April 2010.

Tandridge District Council. Non-Domestic Rates - £569.80. Due 1st April - £68.80 then £57.00 monthly from May 2010 until January 2011.

It was noted that the April salaries will be paid in accordance with 7.2 of the Financial Regulations.

7.2. Any other financial matters

1. Summary Financial Reports to 28th February 2010. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for February, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

2. Finance Committee Meeting

A copy of the minutes of the Finance Committee meeting on 29th March 2010 had been circulated and were noted.

3. General Maintenance Contract

A copy of all the documentation had been circulated to members. The current contract expires on 30th September and it was agreed that the method of allocation of the various jobs needs to be better prioritized and monitored to ensure best value. The actual work to be done will still be advised by the Clerk. Mr Tomlinson agreed to assist and will discuss with contractor. A working sheet will be drawn up. The new method of working would be reviewed at the September meeting.

4. Payment for Maintenance Items

It was agreed that the Parish Council open an account with William Way. This would assist out Maintenance Contractor who wishes to purchase items from them in addition to Fairalls.

5. Internal Audit 2009/10.

It was noted that the SCC audit team will visit the Parish Council Office on Tuesday, 11th May.

8. Greens, Commons and Land

8.1 Godstone Green

1. Table Top Sales

It was noted that the Chairman of Godstone Club has advised that he will be starting the Table Top Sales again from 24th April, to be held every third week of the month.

2. Fly Posting

It was felt there had been an increase recently; posters on trees etc. should be removed and retained in the office. It was suggested and agreed that a review of current notice boards be made possibly recommending additional facilities. More use could be made of the Parish Magazine and Parish Council website.

8.2 BT Kiosk

The Parish Council is now the owner of the BT Kiosk outside the Hare and Hounds. Mr Hubery will discuss with the Manager of the Hare and Hounds whether he would be prepared to become involved in its maintenance in some way.

It was agreed arrangements be made to have a suitable lock fitted and we would ask our maintenance contractor to repair the 5 panes of glass.

9 Burial Grounds

9.1 Applications for Exclusive Rights of Burial.

There were none.

9.2 Applications for consent to erect Memorials which appear to be in accordance with the regulations were agreed for:

Grave 495 – Thomas Anthony Williams

9.3 Burial Grounds Records/Procedures

Members were updated on the further progress made. There remains 7 hours of additional time previously sanctioned but not utilized; it was agreed this could be used to continue/complete the project.

9.4 Closure of St Nicholas' Churchyard

It was noted that the Churchwardens had been advised by the Ministry of Justice that St Nicholas Churchyard could not be closed in isolation – it must be the whole Parish. There are still ten grave spaces left at St John's, Blindley Heath and a further application was invited when these graves had been utilised.

10. Annual Parish Meeting

The meeting will be held at 7.30pm on Monday 19th April at the Forman Institute, Blindley Heath. It was proposed and agreed that Gill Rhodes also be given the Community Award.

11. Godstone at Play

Mr Quincey had brought with him the model of the proposed playground which was discussed and agreed. It was also agreed that the Parish Council pay for the planning application and a cheque was signed in the sum of £77.00.

The consultants will be applying to the District Council for planning permission. It was noted that the position of the playground had been varied slightly so as to avoid the footpath. However, it was suggested and agreed that the Council apply to have the path diverted away from the playground for the avoidance of doubt.

The Clerk had advised that prior to applying for planning permission, the Council must receive assurance from the Planning Inspectorate that they are satisfied that the proposal is acceptable as far as the common land regulations were concerned; however, contrary to the clerk's advise this was not agreed. The Council instead agreed to leave the District Council to consider as part of the planning application.

12. Correspondence received

- 12.1 Surrey County Council
Agenda and Reports for the meeting of the County Council on 23rd March 2010

- 12.2 Tandridge District Council
Agendas and reports for:
Planning Committee - 11th March 2010.
Planning Committee - 8th April 2010.
Other Agenda and reports can be accessed from the website.
Corporate Strategy News – January 2010.

- 12.3 Open Space – Spring 2010 Vol. 29 No.7.
- 12.4 The Voice – Spring 2010 Issue 3.
- 12.5 Surrey Wildlife Trust – Strategic Plan 2010/13. Surrey Nature and Natural World Magazines.
- 12.6 Surrey Community Action – Magazine, Spring 2010 edition.
- 12.7 Surrey Branch of CPRE - “Surrey Voice” Spring 2010 including notice of AGM 23rd April.

Part 2. – There was none.

The next meeting of the Parish Council – the Annual Meeting - will be held at 7.45pm on Monday 10th May 2010 in the Parish Rooms, South Godstone.

The meeting closed at 9:40pm

Chairman Date 2010