

Minutes of the Meeting of Godstone Parish Council held on Monday 7th June 2010 at the White Hart Barn, Godstone at 7.45pm.

Present:

Mr B Hubery – Chairman
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr B Jeffries, Mr J Johnson, Mr K Knox, Mr T Tomlinson and Mr J Quincey.

In attendance: Mr C Anderson - Clerk to the Parish Council

An Open Forum Session was held at 7.45pm.

1. Apologies and reason for absence.

None - All members present.

2. Declaration of interest by Members on any of the agenda items below.

There were none declared

3. Minutes of the meeting held on 10th May 2010 were agreed and signed as a true record.

4. Matters Arising

There were none.

5. Reports

5.1. Action taken – the following was ratified:

1. Tilburstow Hill Road

Permission had been given for a tree that was leaning onto the telephone wires to be removed by our contractor at an estimated cost of £75.00. Work now completed.

5.2. Clerk's report

1. Clerks and Councils Direct

The subscription renewal now due. It was agreed that four subscriptions would be ordered rather than nine as previously; copies could easily be passed around. The total cost of £44.00 pa for six issues delivered by post was agreed.

2. Surrey Wildlife Trust

The trust is putting together a project for a new pond creation scheme at Bay Pond nature reserve and to utilise the adjacent Dobbs Field area. The Trust is seeking funding to carry out the improvement works and planning permission will also be required. It was agreed the Council would support the new pond creation scheme in principal and a suitable letter would be sent.

3. Sutton and East Surrey Water – Godstone Reservoirs

A local resident had complained to the Water Company following a recent instance of unauthorised persons gaining access to the reservoirs for swimming. He advised that the fence had been breached and the razor wire had been pulled across the footpath leading to a potentially serious health and safety issue. The resident felt that the Council should pressure the Water Co to “sort this issue”. Two members had recently checked the footpath between the reservoirs and reported the fence in an undamaged and safe state; it was agreed the company had done a good job in trying to prevent unauthorised access and they would be thanked.

4. Orpheus Centre

The Centre are holding an open evening on 10th July and they have requested permission to display two signs (same as last year) on the bank, and one on the Green opposite the Deli, from the last week in June until 10th July. The request was agreed.

5. Tilburstow Hill Common.

A request has been received for permission to perform some metal detecting on our part of the common – see letter and plan. The request was refused.

6. For information

a. SCAPTC.

A General Meeting followed by a Strawberry Tea will be held on Saturday 24th July; Annual General Meeting - Tuesday 5th October 2010. To note; agendas to follow.

7. Friends of Godstone Village School

The request for permission to erect 2 signs on The Green was agreed. The first was to advertise the Godstone Village School Fete to be held on 17th July, to be displayed on the bank near the Hare & Hounds about 1 month before the event. The second was to advertise the tombola collection dates and places for this year's Godstone Fete, to be displayed in the car park area 3 weeks before the collection week which commences on 17th July.

8. Lingfield Chamber of Commerce

At the request of the Chamber of Commerce, permission was granted to erect a banner to encourage business back to Lingfield after the recent roadworks upheaval. It will be sited by the pond/cricket pitch at Blindley Heath.

- 5.3 Chairman's Report – (for noting) information only
Mr Hubery had attended the event at St Stephen's School.
- 5.4. Reports (for noting) from representatives on outside bodies etc.
Mrs Cluff's report is attached; Mr Knox's report is attached.
Mr Tomlinson had attended a meeting concerning the Godstone Tennis Club's resurfacing of their grass court. It was made clear that the Club would be held responsible for any damage to the Green.

6. Planning

- 6.1 Meeting held on Monday 24th May 2010.
The minutes which had been circulated were noted.
- 6.2 District Council Planning Decisions – the following decisions were noted.

TA/2010/105 - Blakeways, Eastbourne Road, Godstone, RH9 8JE

Consent was granted for erection of two-storey side extension with pitched roof above.

TA/2010/197 - Woodham Nursery, Eastbourne Road, South Godstone, RH9 8JB

Consent was granted for display of non-illuminated portable sandwich board sign.

TA/2010/233/TPO - 3 Treetops, South Godstone, RH9 8HZ

Consent was granted for: TPO 209(T) - Lift canopy of 1 Hornbeam (T1) to height of large branch over pool house. Fell 1 Hawthorn.

- 6.3. Current Planning Lists and Applications – the following comments were agreed:

TA/2010/453 - 24 Ockleys Mead, Godstone, RH9 8AY

Formation of a vehicular crossover.

TA/2010/585 - South Lodge, Eastbourne Road, Blindley Heath, RH7 6JN

Partial demolition of attached outhouses and garages. Conversion of garages to habitable accommodation incorporating single storey extension to south elevation and additions to roof including two dormer windows to each of the north and south roof slopes.

No comments or objections would be made in respect of the above two applications.

TA/2010/562 - Tiffin Bell Cottage, Danemore Lane, South Godstone

Use of static caravan of for temporary period (Certificate of Lawfulness for a Proposed Use).

It was suggested a time-limit be imposed.

TA/2010/632 - Hunters Hill, Eastbourne Road, Blindley Heath

Erection of single storey extension to west elevation.

SCC 2009/0193DL - Palmers Wood Oil Field, Godstone

(Re-Consultaion on current planning application)

Retrospective planning application for retention of two hydrocarbon well sites, interconnecting pipeline, access roads, wells and associated infrastructure, plan, buildings and equipment until 30 September 2024. (County Determination)

No comments or objections would be made in respect of the above two applications.

6.4 To consider other ongoing Planning Matters; to note appeals

TA/2009/974 - Streete Court, Rooks Nest, Godstone, RH9 8BZ

An appeal was made to the Secretary of State on 28th May 2010 following refusal of planning permission by Tandridge DC. All letters must be received by 9th July 2010.

7 Finance

7.1. Accounts for payment. The following accounts were agreed for payment:

1 st Godstone Scout Group	Rent for The Bounty, July to September 2010		550.00
Fairalls (BM) Limited	Materials for repairs at: Blindley Heath – Bin Notice Board – South Godstone Godstone Green – Bollards/Signs etc.	8.22 42.78 35.87	86.87
TVSC	Annual Membership due 1 st April 2010		10.00
Surrey Wildlife Trust	Annual Membership due 1 st June 2010		38.00
Stoneman Funeral Services	Refund of Memorial Fee paid in August 2009 for Grave 495; this was undertaken and paid for by Trueloves in March 2010.		140.00
Surrey County Council	Internal Audit Fee 2009/10		634.50
Garry Dicks	General maintenance – May 2010 Allotments Blindley Heath Burial Grounds Godstone Green	90.00 30.00 105.00 120.00	

	The Bounty	45.00	
	Hilly Fields	60.00	
	Materials for fencing at Hilly Fields	<u>42.30</u>	
		492.30	
	Grass Cutting Contract – May 2010		
	Godstone Green	250.00	
	Burial Grounds	220.00	
	Blindley Heath	<u>175.00</u>	
		645.00	1137.30
CJ Anderson	Net salary – May	959.17	
	Travel	2.00	961.17
K Barrett	Net salary – May		398.01
Mrs L Spence	Net salary – May		28.96
G Coleman	Net salary – May		
	(Litter clearance Blindley Heath)		65.61
Surrey County Council	Local Government Pension Scheme contributions – May		351.21
TOTAL			4401.63

Direct Debits:

EDF Energy – Office Electricity, 12th February to 12th May 2010 - £179.40 due 26th May 2010.

BT – Telephone 11th February to 11th May 2010 - £61.99 due 1st June 2010.

BT – Broadband charges quarter to 31st July 2010 - £114.39 due 8th June 2010.

SOS Systems – Photocopier usage - 9th February to 11th May 2010 - £30.67 due 8th June 2010.

7.2. Any other financial matters

1. Summary Financial Reports to 30th April. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for April, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

2. Internal Audit Report - 2009/10

The report had been copied to all members. There were no matters of concern and the Auditor was able to complete the External Audit questionnaire without reservation. The only matter which requires action relates to the creation of an up to date plan of the burial grounds which had been under consideration for some time – see 9.3.

3. External Audit

It was noted that the audit date had been fixed for 30th July 2010.

4. War Memorial – St Nicholas Church

It was noted that repairs will be required to the memorial. Three quotes are being obtained which will be considered at a future meeting.

8. Greens, Commons and Land

8.1 Godstone Green

1. Godstone Green Management Committee

A meeting has been arranged for Monday 21st June at 7.00pm. The Terms of Reference were discussed, and will be sent out with the agenda.

8.2 Blindley Heath

1. Management Committee Meeting on 11th May.

The draft minutes of the meeting held on 11th May were noted. Approval was given for the proposed scrub clearance in August/September. It was noted that the Management Committee are considering the long term future of the site and members agreed that discussions with the Surrey Wildlife Trust proceed with a view to them getting involved with the management of the site. Approval in principle was also given for some sort of licence or lease, as suggested in letter circulated from Paul Newdick.

2. BT – New Pole

BT have installed a new pole on the common; they obtained the permission of Natural England but did not advise us that the permission had been given before undertaking the work. Approval was given but it was agreed that this would require an additional wayleave.

3. Levelling Chamber

The levelling chamber and man hole have been reinstated by docwra but the levelling chamber has now a loose top so Repco tyres, who designed the pond restoration, have kindly offered to supply a new top. They will also replace the levelling timbers inside all without charge. It was agreed the firm be thanked for this generous contribution.

9 Burial Grounds

9.1 Applications for Exclusive Rights of Burial were agreed for:

Grave 518 – Mrs G V Askew - for the late Mr F H (Reg) Askew.

9.2 Application for consent to erect Memorials.
There were none

9.3 Burial Grounds Plan
Mrs Cluff reported that she had almost completed the plan. A meeting of the Burial Grounds Committee is being arranged.

9.4 Purchase of additional Land
A letter is to be sent to adjoining owners of the burial grounds regarding this matter.

10 BT Kiosk

It is planned that the door will be secured shortly by Mr Harman. It was agreed that the kiosk be used for the display of artwork from the two local schools and the playgroup, rotating every term. The kiosk would be maintained by our maintenance contractor.

11. Godstone at Play

Following receipt of the planning application, the District Council had raised a number of points for clarification prior to allocating a reference number. In addition, an additional £8.00 has been requested for the application fee. It was agreed a cheque be drawn and sent to the consultants in reimbursement. Mr Quincey updated progress on the fund-raising.

12. Consultations

1. Waste Management in Surrey

The Council had been invited to participate in the engagement around the draft plan by: a. responding to the public consultation from 17th May until 12th August – see <http://www.surreywastepartnership.org.uk> and b. attending a stakeholder workshop on 21st

July 2010 in Chertsey. Mr Jeffries agreed to attend the workshop. Any response will be considered at the next meeting.

2. Surrey Transport Plan

The web vision and objectives consultation would be open for responses until 2nd July, and web consultation activity open until 17th June. Consultations can be viewed at www.surreycc.gov.uk/surreytransportplan In view of the time constraints, individual responses were encouraged.

13. **Correspondence received** – the following were noted:

13.1 Surrey County Council

Agenda and Reports for the Annual Meeting of the County Council held on 11th May 2010.
Extraordinary Meeting of the Tandridge Local Committee - 4th June 2010.

13.2 Tandridge District Council

Council Agenda. Minutes of the Council Meeting on 29th April 2010 and Reports submitted to the Annual Council Meeting on 20th May 2010.

Standards Committee, Community Services, Housing, Licensing, Overview & Scrutiny, Planning, Planning Policy and Resources Committees – Agenda for meetings on 20th May 2010.

Planning Committee. Agenda for meeting on 27th May 2010.

13.3 The Playing Field Newsletter, Spring 2010.

13.4 Open Spaces Society: Open Space magazine Summer 2010, Notice of AGM 6 July 2010, Annual report and accounts 2009

Part 2. – There was none.

The meeting closed at 9:25 pm.

Chairman Date 2010