

**Minutes of the Meeting of Godstone Parish Council held on Monday 5th July 2010 at the
Forman Institute, Blindley Heath at 7.45pm.**

Present:

Mr B Hubery - Chairman
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr B Jeffries, Mr J Johnson, Mr
K Knox, Mr J Quincey and Mr T Tomlinson.

In attendance:

Mr C Anderson - Clerk to the Parish Council

An Open Forum session, where parishioners and Surrey and District Councillors had an opportunity to address the Council, was held prior to the start of the meeting.

1. Apologies and reason for absence.

None - All present.

2. Declaration of interest by Members on any of the agenda items below.

Mrs Jackson declared an interest in agenda item 6.3, TA/2010/768. All members declared an interest in agenda item 6.3, TA/2010/746.

3. Minutes of the meeting held on 7th June 2010 were agreed and signed as a true record.

4. Matters Arising

1. Item 11, Godstone at Play.

The cheque for £8.00 had been drawn and posted to the consultants.

5. Reports

5.1. Action taken – the following was ratified:

1. Godstone Green

A dumper truck was hired, cost £79.05 in order to distribute the soil supplied by SCC over the area where SCC dug a trench to alleviate the flooding on the A25, and also part of the football playing area. Grass seed also purchased at a cost of £58.15. Mr Tomlinson was thanked for arranging.

2. Norton Antivirus

Renewal of the annual subscription (due 16th July 2010) had been made on 1st July in the sum of £26.08 + VAT and paid direct by the Clerk; to be reimbursed.

5.2. Clerk's report

1. Training

It was agreed both Clerks attend the "Legal and Finance Day" for Clerks on Monday 11th October at a cost of £80.00 each + VAT to be held in Smallfield.

2. East Surrey Museum

A request for a grant to help make the museum more accessible and appealing to visitors by making a more direct entranceway, replacing the old, forbidding door and renovating the reception room was not agreed.

3. Royal British Legion

Permission was given for the Godstone Branch to hold a tea party on Godstone Green on Sunday 15th August between 3.00 and 7.00pm to celebrate 65 years remembrance of VJ Day in the area immediately in front of the Endeavour, where they wish to erect two or three tents.

4. Surrey Crimestoppers

Grant application. It was agreed to donate £50.00 under S31 of the Local Government and Rating Act 1997.

5. Scouts Soap Box Derby

The event scheduled for 27th June had been postponed until Sunday 18th July. Permission for the use of the Green on that date was agreed.

6. For information

a. SCAPTC. A copy of the minutes of the 231st General Meeting has been circulated to members.

b. SCC - Tandridge Local Committee. Meeting on 2nd July. Details circulated.

5.3 Chairman's Report – (for noting) information only

The Chairman had passed on information regarding ditch clearing at Blindley Heath SSSI.

5.4 Reports (for noting) from representatives on outside bodies etc.

Mr Tomlinson had attended a meeting with the police to identify positions from which Speed Watch could be operated. The alternative might be to provide matrix signs, but it was believed these would be less suitable, and there were none available.

6. Planning

6.1 Meeting held on Monday 21st June 2010

The minutes which had already been circulated, were noted.

6.2 District Council Planning Decisions – the following decisions were noted:

TA/2010/59 - Rosebank, Needles Bank, Godstone

Permission was refused for replacement of 8 windows (Listed Building Consent).

TA/2010/302 - Offices at Green Cottages, Godstone Green, Godstone

Consent was granted for partial change of use from A2 to A1.

TA/2010/408 - RSPCA South Godstone Animal Centre, Eastbourne Road, South Godstone

Consent was granted for removal of existing portable Education Unit and erection of two linked portable buildings.

TA/2010/507 - 6 Woodlands Drive, Godstone

Cert Prop Use was allowed for erection of single storey side extension (Certificate of Lawfulness for a Proposed Development).

TA/2010/13 - Pilgrim Cottage, Church Lane, Godstone, RH9 8BL

Consent was granted for erection of detached garden room.

TA/2010/194 - 21 Dewlands, Godstone, RH9 8BS

CLOPUD was granted for erection of dormer window to rear roof slope (Certificate of Lawfulness for a Proposed Development).

TA/2010/158 - 1 Ivy Mill Close, Godstone

Consent was granted for erection of single storey side extension to east elevation with two dormer windows above and associated alterations.

TA/2010/280 - Little Haven, Byers Lane, South Godstone, RH9 8JH

A split decision was recorded in respect of: Demolition of conservatory/store. Erection of single storey rear extension, first floor side extension & porch to other side elevation (Certificate of Lawfulness for a proposed development).

TA/2010/399 - 21 Lagham Park, South Godstone, RH9 8EW

CLOPUD was granted for Erection of rear dormer window in connection with loft conversion. (Certificate of Lawfulness for a proposed development).

TA/2010/433 - 36 Dewlands, Godstone, RH9 8BS

Cert Prop Use was allowed for alterations to roof to form gable end and erection of dormer window to rear (south) roof slope.

TA/2010/498/TCA - 2 Yew Tree Cottages, The Green, Godstone

Consent was granted to fell 1 Cherry.

TA/2010/313 - Stratton Cottage, Tilburstow Hill Road, Godstone, RH9 8LX

Consent was granted for demolition of existing dwelling and erection of replacement dwelling.

TA/2010/526 - Garage to R/O 1 Oak Cottages, Needles Bank, Godstone

Consent was granted for demolition of existing garage and erection of replacement garage.

TA/2010/535 - Tilburstow Hill Farm, Tilburstow Hill Road, South Godstone

Permission was refused for creation of new agricultural access and road from Tilburstow Hill Road.

TA/2010/195 - 24 High Street, Godstone

Consent was granted for erection of first floor extension and single storey extension to rear elevation.

TA/2010/386/TPO - Houndown Cottage, 22 Ivy Mill Lane, Godstone, RH9 8NF

A split decision was recorded in respect of: TPO 20, 2008 (T) - Reduce lateral branches overhanging boundary of 1 Sycamore by 50%

TA/2010/453 - 24 Ockleys Mead, Godstone, RH9 8AY

Consent was granted for formation of a vehicular crossover.

6.3. Current Planning Lists and Applications – comments were agreed as follows:

TA/2010/640 - 21 Dewlands, Godstone, RH9 8BS

Formation of hard standing and vehicle crossover. Alterations to boundary wall and erection of retaining wall.

TA/2010/681/TCA - Cooden Cottage, 114 High Street, Godstone RH9 8DR

Crown reduce 1 Box Elder by 3m

TA/2010/745 - 102 Lagham Road, Godstone

Erection of dormer windows to rear roof slope.

No comments or objections would be made in respect of the above three applications.

TA/2010/746 - Grass Verge in Front of, 2 & 3 Bakers Mead, Godstone
Continued display of non-illuminated free standing village sign.

Unable to comment as a Parish Council application.

TA/2010/710 - Mead Cottage, Byers Lane, South Godstone, RH9 8JL
Erection of single storey extension to north east elevation. (Certificate of Lawfulness for a Proposed Development)

No comments or objections would be made in respect of the above application.

TA/2010/768 - St Stephens C of E Primary School, Hunters Chase, South Godstone, RH9 8HR
Widening of pathway to edge of playing field, creation of 2 tarmac areas & erection of bicycle store.
The above application would be supported.

7 Finance

7.1. Accounts for payment. The following accounts were agreed for payment:

Surrey Crimestoppers	Donation (Local Gov. & Rating Act 1997 S.31)		50.00
CommuniCorp	Clerks and Councils Direct 4 Subscriptions from September 2010.		44.00
Fairalls (BM) Limited	Materials for maintenance/repairs at: Allotments		24.12
B Hubery	Chairman's Allowance 2010/11		350.00
T Tomlinson	Hire of Dumper 20kg grass seed for Godstone Green repairs	79.05 58.15	137.20
Sussex Associations of Local Councils	Governance and Accountability in England 2010 Edition		18.80
Surrey Hills Society	Renewal of Membership from 1 st August 2010.		15.00
Garry Dicks	General maintenance – June 2010 Blindley Heath Burial Grounds Godstone Green Hilly Fields Grass Cutting Contract – June 2010 Godstone Green Burial Grounds Blindley Heath	7.50 112.50 270.00 60.00 450.00 500.00 220.00 175.00 895.00	1345.00
CJ Anderson	Net salary – June Norton Antivirus – Subscription renewal reimbursed	832.88 29.99	862.87
K Barrett	Net salary – June		478.87
Mrs L Spence	Net salary – June		26.20
G Coleman	Net salary – June (Litter clearance Blindley Heath)		65.61
Surrey County Council	Local Government Pension Scheme contributions – June		351.21
HM Revenue & Customs	Tax & National Insurance – quarter to 5 th July 2010		1175.17
TOTAL			4944.05

Payments received from the Rural Payments Agency for Blindley Heath SSSI site:
£1608.60 - for the Blindley Heath Pond Restoration and the Kissing Gate;
£1313.85 - 50% of the annual payment.

7.2. Any other financial matters

1. Summary Financial Reports to 31st May. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for May, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

2. War Memorial – St Nicholas Church

Three quotes all from local Stonemasons had been received. Following discussion, it was suggested and agreed that the Royal British Legion should first be consulted as to who they would recommend.

Clerk to investigate and report back to next meeting.

3. Office Equipment

The scanner broke down a few months ago and the printer is showing signs of malfunction; it was agreed to replace with a multifunctional unit, preferably with a colour laser, the cost to be investigated. The “old” computer is also in need of replacement and it was agreed to investigate the cost of a laptop.

Clerk to investigate costs and report to next meeting.

8. Greens, Commons and Land

8.1 Godstone Green

1. Godstone Green Management Committee

The minutes of the meeting held on 21st June were noted. Mr Hubery expressed disappointment that no representatives of the sports clubs that use the Green had attended; Mr Bamforth should be approached regarding the future of the Green.

Mr Dicks has drawn up a proposed management plan; he had expressed concern over the damage done due to the weight of the Fair vehicles.

The Tennis Club would be asked to make good, in reasonable time, the damage caused to the Green by their contractors. The Club will be contacted to this effect.

A request had been received for the Fair to visit one week earlier than planned because of a conflicting event in Redhill. This was agreed and the Fair will now be held over the first weekend in September, arriving on Tuesday 31st August. According to the Godstone Cricket Club website, the team are playing away that weekend.

2. Godstone High Street – Gas main Replacement

Residents had only recently been advised that this work would commence in mid July, but it has now been postponed until May/June next year. The Clerk was requested to write to Southern Gas Networks and advise them that when work commences the Council would agree to temporary parking on Godstone Green for residents only, subject to certain conditions. With this in mind the Council would appreciate an early opportunity to discuss the matter well in advance of any proposed start date.

3. Pavilion and Millennium Clock

The pavilion is generally in a poor state of repair and in particular needs repairs to the roof. The clock had not been working for some time and members were advised that this was because the electricity had been turned off in the building. It was suggested and agreed the supply to the clock be hard-wired so that it could be isolated.

Mr Hubery will investigate and report back to the next meeting.

- 8.2 Blindley Heath
1. Update on Water main Replacement
Mr Hubery advised that although some reinstatement work had been completed there were still a number of areas left to do. Mr Hubery will update the list of remedial work that was agreed last year and a copy will be sent to the water company; a meeting will be arranged and a report will be made to the next meeting.
- 9 Burial Grounds**
- 9.1 Applications for Exclusive Rights of Burial were agreed for:

Grave 512 – Roy William Rawlinson
Grave 519 – Mrs Anne Johnston Rowland
- 9.2 Applications for consent to erect Memorials which appeared to be in accordance with the regulations were agreed for:

Grave 360 – John David Evans (additional inscription)
- 9.3 Burial Grounds Plan
Mrs Cluff advised that the plan of the burial grounds had not yet been completed but progress was being made. It was suggested that over a period of time the paths could be gradually paved; following discussion, the use of bricks was considered preferable. It was agreed that adjoining landowners be written to by the Clerk (Mrs Cluff to provide a list) regarding the current capacity of the Burial Grounds with a request that consideration be given to donating any spare land that they may have for burials.
- 9.4 Burial Grounds Procedures
The new Deed of Grant of Exclusive Right of Burial has been agreed by the ICCM and a copy was circulated to members. Where the Grant is transferred to new owner(s), members agreed to impose a charge of £50.00.
- 10 BT Kiosk**
Mr Johnson reported that he is to source a suitable lock for the Kiosk at no cost to the Council. St Stephens School have agreed to provide pictures to display; As Godstone School have yet to respond to this request, Mr Quincey agreed to follow up.
- 11. Traffic and Parking – North Ward**
A copy of the report had been circulated. It was agreed both car parks be marked out, and also the area in front of the White Hart Barn, if permission granted. Allow for one disabled bay in each area. It was also agreed to investigate the parking arrangements along the Eastbourne Road, opposite Hillbrow Cottages with a view to prevent parking on the footpath.
- 12. Godstone at Play**
Mr Quincey reported a pledge of £5,000 had been made by RASP. In total, the project is now some £15,000 short and there will shortly be a final push to raise this sum.
- 13. Consultations – to agree any comments**
1. Waste Management in Surrey
No comments will be made.

2. Lottery

The Government wishes to restore the National Lottery to its original purpose. Comments required – details circulated.

Responses required by 21st August; any comments to be agreed at the next meeting.

3. Statement of Licensing Policy

The Council is obliged to review the policy every three years. There were no comments.

4. SCC – Surrey Minerals Plan

Comments are required by 6th August 2010. CD with Submission documents and revised environmental report June 2010 and Summary of revisions to Environmental Report and Non-Technical Summary (paper) held by Clerk; responses are made on-line. See also copy letter from Bletchingley Parish Council dated 29th June.

Any comments to be agreed at the next meeting.

14. Correspondence received – the following were noted:

14.1 Surrey County Council

Agenda and Reports for the meeting of the County Council to be held on 15th June 2010.

14.2 Tandridge District Council

Agenda and supporting papers held for meeting of:
Planning Committee - 17th June.

14.3 Policing in Surrey – 2009/10.

Part 2 – There was none.

The next meeting of the Parish Council will be held at 7.45pm on Monday 2nd August 2010 in the Parish Rooms, South Godstone.

The meeting closed at 10:05pm

Chairman Date 2010