

Minutes of the Meeting of Godstone Parish Council held on Monday 7th September 2009 at the Baptist Church, Godstone at 7.45pm.

Present: Mr B Hubery - Chairman
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr J Johnson, Mr K Knox, Mr J Quincey, Mr I Tawse and Mr T Tomlinson.

In attendance: Mr C Anderson - Clerk to the Parish Council

An Open Forum session was held at 7.45pm prior to the start of the meeting.

1. Apologies

None – all members present.

2. Declaration of interest by Members on any of the agenda items below.

Mr Quincey - item 7.2 TA/2009/841; Mr Tawse - item 9.2.

3. Minutes of the meeting held on 3rd August 2009 were agreed and signed as a true record.

4. Matters Arising

There were none.

5. Reports

5.1. Action taken – the following were ratified.

1. Remembrance Day Wreaths. Last year the Council ordered two “C” Wreaths with GPC badge and made a donation of £50.00 and the same has been ordered this year.

2. Blindley Heath

The Blindley Heath Farm Environment Plan for the HLS application had been completed and settlement of their account was required by 31st August. Mr Newdick (TDC) confirmed that it was correct and a cheque for £875.00 + 131.25 VAT, total £1006.15, was drawn in settlement. This would be paid from the grant funds available for Blindley Heath.

3. Office Computer.

A new computer has recently been purchased from Dell for £399.00 (£458.85 including VAT). Clerk to be reimbursed as he paid by card.

5.2. Clerk’s report

1. Military Vehicle Preservation Society. As in previous years, it was agreed the Society could support this year’s Poppy Appeal with a display in the Parish Council car park, Godstone Green on either Saturday 31st October or Saturday 6th November between 9.30am and noon.

2. Bulb planting

A request had been received from GVA for permission to plant daffodil bulbs on the small raised bank in front of the toilets at the Hare and Hounds. The decision will be confirmed at the next meeting following discussion with our grounds contractor.

3. Bounty Heating System

A copy of estimates had been circulated for the installation of a heating system to the office. The system proposed by Accord Air Systems was accepted, in the sum of £1809.00 + VAT.

An amended quote had been submitted for insulation but this was not accepted. It was agreed that suitable materials would be purchased and installed by others.

The permission of the Scouts will be sought and planning permission applied for.

4. BT - adopt a telephone kiosk

The Council have been given the opportunity to own the BT Telephone Box outside the *Hare and Hounds* for £1. It was agreed the Council would not wish to take on the maintenance (it already requires some) but the Godstone Village Association and the Godstone Preservation Society would be asked whether they would wish to.

5. Office photocopier printer interface

A quotation of £300.00 had been obtained from our suppliers to enable network printing to the existing Canon IR2020 photocopier. This was not agreed. An alternative will be investigated.

6. Police Panel Meetings.

It had been suggested by PC Sarah Byrne that the monthly police panel meetings be held prior to the the Parish Council Meetings and run from 7:00 to 7:30pm with one or two members attending; the PC meeting will still commence at 7:45. It was agreed this be trailed for six months.

7. Active Citizen System

It was agreed that the Council join this scheme. Update on Neighbourhood watch scheme to be requested.

5.3 Chairman's Report – (for noting) information only

With reference to the East Surrey Alzheimer walk on 20th September, it was agreed that motor bicycles would attend at the beginning and end of the walk for photos; also a dinner caravan will be present.

The work at Blindley Heath continues. Later in the meeting, concern was raised over the damage to the area and this will need to be addressed. Some further areas of concern along the Nestledown Track, Ray Lane – near Bank Farm and by Olden Craig need to be investigated with TDC.

There has been no further progress with arranging a meeting of the Godstone Green Management Committee.

There has been a request from Paul Newdick for agreement to some work on Blindley Heath Common but this arrived too late for the agenda for this meeting. As agreement is required before the next meeting of the Council an extra meeting will be held at the Bounty on Monday 21st September and to include any planning matters.

After consultation with some other members, Mr Hubery agreed that the Fair may arrive one day earlier than planned and this would result in an extra day's charge.

5.4. Reports (for noting) from representatives on outside bodies etc.

Mr Tawse had attended the Sibelco meeting on 3rd August.

Mr Tomlinson advised the meeting that three new Speedwatch volunteers had recently been recruited from South Godstone.

6. Topical Issues

Parish Council Aims and Objectives.

Mrs Cluff has produced a paper that will be circulated to all members; it was suggested and agreed that Anne Bott (SCAPTC) be asked to attend a “visioning” meeting with members where assistance could be given to setting our objectives.

7 Planning

- 7.1 Planning Meeting held on 17th August 2009.
The minutes which had been circulated were noted.
- 7.1 District Council Planning Decisions – the following were noted.
TA/2009/389 - Gayton Farm, Byers Lane, South Godstone, RH9 8JH
Cert. Law. was refused for erection of detached double garage. Planning Permission required.
- TA/2009/429 - Glebe House, Leigh Place Lane, Godstone
TA/2009/430 - Glebe House, Leigh Place Lane, Godstone
TA/2009/431 - Glebe House, Leigh Place Lane, Godstone
TA/2009/432 - Glebe House, Leigh Place Lane, Godstone
TA/2009/433 - Glebe House, Leigh Place Lane, Godstone
TA/2009/434 - Glebe House, Leigh Place Lane, Godstone
TA/2009/436 - Glebe House, Leigh Place Lane, Godstone
Listed Building consent was granted for the above 7 applications.
- TA/2009/457 - Edenbrook Place, Eastbourne Road, Blindley Heath RH7 6AT
Advertisement Consent was granted for retention of 'V' style stack advertisement board.
- TA/2009/531 - 5 Hillbrow Cottages, Eastbourne Road, Godstone, RH9 8EF
Consent was granted for erection of conservatory to rear elevation
- TA/2009/534 - 8 Salisbury Road, Godstone, RH9 8AB
Consent was granted for erection of single storey side extension.
- TA/2009/537 - Southview, Byers Lane, South Godstone, RH9 8JH
Consent was granted for erection of single storey front porch extension and two storey bay window extensions to east elevation and single storey extension to west elevation.
- TA/2009/601 - North Park Farm Quarry, North Park Lane, Godstone, RH9 8ND
No objection (Reg 3) was recorded in respect of details of an additional turbo Chieftan Powerscreen pursuant to condition 3 of planning permission TA08/0185 and RE08/0255 dated 25 September 2008 (County Determination).
- TA/2009/662 - Blakeways, Eastbourne Road, South Godstone, RH9 8JE
Permission was refused for erection of two storey side extension.
- 7.2. Current Planning Lists and Applications – the following comments were agreed.
TA/2009/841 - The Endeavour, The Green, Godstone
Erection of single storey rear extension to provide store.
- TA/2009/879 - 10 Langsmead, Blindley Heath, Lingfield, RH7 6JT
Demolition of detached single garage. Erection of single storey side extension and detached car port.
- TA/2009/976 - 8 Rushton Avenue, South Godstone
Demolition of single storey boiler room and erection of single storey side extension.
- No comments or objections would be made in respect of the above three applications.
- 7.3 To consider other ongoing Planning Matters; to note appeals.
The following was noted:
TA/2008/1311/L1 and L2 - 27 High Street, Godstone

The appeal was dismissed in respect of: Demolition of workshops & offices. Erection of part single storey part two storey warehouse and office building with retention of existing cellar.
(Application for planning permission and conservation area consent)

8 Finance

8.1. Accounts for payment. The following accounts were agreed for payment:

1 st Godstone Scout Group	Rent for The Bounty, October to December 2009		550.00
SITA UK Ltd	Waste Collection Burial Grounds – August		65.38
Burrige Property	Parish Council Website Start up Costs (as per estimate 5/3/09) Domain name registration (First 2 years) Website Hosting (2 years) Management Charge (12 months from 1/8/09)	400.00 18.00 108.00 120.00	646.00
RBL Poppy Appeal	Donation for two wreaths		50.00
Fairalls (BM) Limited	Materials for repairs at: Burial Grounds (Formation of water system) Godstone Green	119.05 15.32	134.37
RC Stacey	Remove Tree Stumps – Godstone Green Supply and fit 3 rails and 2 support struts to posts at Hilly Fields	50.00 60.00	110.00
Garry Dicks	General maintenance – August 2009 Bus Shelters Burial Grounds Godstone Green Hilly Fields The Bounty Grounds Maintenance – August 2009 Godstone Green Burial Grounds Blindley Heath	75.00 60.00 187.50 30.00 15.00 367.50 500.00 220.00 175.00 895.00	1262.50
CJ Anderson	Net salary – August Travel Reimburse cost of new Dell computer	802.78 2.00 458.85	1263.63
K Barrett	Net salary – August		543.16
Mrs L Spence	Net salary – August		26.10
G Coleman	Net salary – August (Litter clearance Blindley Heath)		65.00
Surrey County Council	Local Government Pension Scheme contributions – August		345.17
TOTAL			5061.31

Payments by Direct Debit:

SOS Systems Limited – Photocopier: Meter Charge to 4/8/09 – due 1st September - £34.42

EDF Energy. Electricity charges quarter to 11th August 2009; £110.51 due 25th August 2009.

BT. Telecommunication call charges quarter to 13th August; £62.08

BT. Internet Services. Charges quarter to 19th August: £119.12

8.2. Any other financial matters

1. Summary Financial Reports to 30th July 2009. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for July, incorporating the bank reconciliation and including the bank statements were available at the meeting for examination.

2. SCAPTC – Subscriptions for 2010/11.

Details of the proposed subscriptions had been circulated to members; there were no adverse comments.

3. Children’s Playground – Godstone Green

Approval was given for the grant of £2,000 be held for the refurbishment of the Children’s Playground. (LGA 1972 Schedule 14 p.24 or Local Gov. Misc Provisions Act 1976 s.19)

9. Greens, Commons and Land

9.1 Blindley Heath

1. Wayleaves

It was noted that all wayleaves have been paid for 2008/9.

2. New BT Pole

EDF Energy have replaced one of their poles on the track across the Common; it carried a BT cable which was now too low across the track. BT seek our agreement to erect a new pole. A new wayleave will be required. This was agreed but subject to the permission of Natural England who are in contact with BT about this proposal.

9.2 Allotments

A copy of a draft of amended regulations had been circulated for comment; following discussion these were agreed.

A copy will be sent to all allotment holders together with a letter where they will be invited to let us have their views on the questions listed. It was confirmed that the allotments are for parishioners; any that move out of the Parish should expect to pay a higher rental (to be agreed). A copy of the agreement will be sent to each allotment holder annually; (to be reviewed) each will be required to sign and return a copy with their payment. It was agreed a waiting list continue to be maintained; vacancies will be filled strictly in the order of this list; no other transfer of the tenancy will be recognised or allowed.

9.3 Hilly Fields

Nothing further to report regarding the erection of the gate etc.

A request had been received for permission to graze horses in the field but after consideration, and taking into account the condition of the fences, the existence of the right of way through the field and that ragwort grew in the field, the request was not agreed.

10 Burial Grounds

10.1 Applications for Exclusive Rights of Burial were agreed for:

Grave 511 – Christopher Brian Bailey

10.2 Applications for consent to erect Memorials which appear to be in accordance with the regulations were agreed for:

Grave 147 - Dorothy May Corke (Additional Inscription)

Grave 381 - Andrew & Sophie Louise Temple-Milnes (Additional Inscription)

Grave 501 – Alan Peter Constable

All new applicants would be made aware of the rule that at least 11 months must elapse from the date of burial before a memorial is erected.

- 10.3 To consider request for a new memorial bench for:
Andrew & Sophie Louise Temple-Milnes. The request was agreed but to be granted for an initial period of 10 years when it would be necessary to re-apply. The council would be responsible for maintenance for this initial period provided a donation was made to cover the total cost of the bench.

11. Godstone at Play

Mr Quincey advised that a donation of £500.00 had been received from the Godstone Preservation Society. The further grant applications are progressing.

12. Correspondence received

The following were noted:

- 12.1 Tandridge District Council
Agendas and reports for:
Planning Committee – 27th August
News releases – see TDC Website.

Part 2. – There was none

The next meeting of the Parish Council will be held at 7.45pm on Monday 5th October 2009 in the Forman Institute, Blindley Heath.

The meeting closed at 10.10pm.

Chairman Date 2009