

Minutes of the Meeting of Godstone Parish Council held on Monday 5th October 2009 at the Forman Institute, Blindley Heath at 7.45pm.

Present:

Mr B Hubery - Chairman
Mrs V Cluff, Mrs E Jackson, Mr J Johnson, Mr K Knox, Mr J Quincey and Mr T Tomlinson.

In attendance: Mr C Anderson - Clerk to the Parish Council

An Open Forum session, where parishioners and Surrey and District Councillors had an opportunity to address the Council, was held prior to the start of the meeting.

1. Apologies and reasons for absence.

Apologies were received and agreed for Mr R Bannister and Mr I Tawse

2. Declaration of interest by Members on any of the agenda items below.

There were none declared

3. Minutes of the meeting held on 21st September 2009 were agreed and signed as a true record.

4. Matters Arising

There were none.

5. Reports

5.1. Action taken – the following was ratified

1. Bounty Heating System

Planning permission had been applied for and a cheque for the application fee of £85 has been sent to the District Council.

5.2. Clerk's report

1. SLCC - Regional Conference

Conference to be held on Wednesday 11th November in Uckfield. It was agreed the Clerk, Assistant Clerk and Mrs Cluff attend; the cost was agreed.

2. Friends of Godstone Village School

Permission was granted for the Friends to erect two boards on Godstone Green prior to the Christmas Fayre. They will be displayed from the end of October until 5th December. One board will be displayed on the Green near the *Hare & Hounds* and a second on the Green opposite the newsagents, to the right of the car park.

3. Parish Council Meetings 2010/11

It was agreed that Parish Council meetings will continue to be held on 1st Monday of the month and alternate between Blindley Heath (Forman Institute), South Godstone (Parish Rooms) and Godstone (White Hart Barn, June and December and Baptist Church, March and September). All to commence at 7:45pm.

4. Local Works

a. Local Works had requested a donation in support of continuing the success of the Sustainable Communities Act; a donation of £10.00 was agreed.

b. The Council were also supportive to the 2 Early Day Motions in support of the three objectives; concerning the procedures, local spending reports and that the Act is extended to Parish and Town Councils.

5. Light up Godstone event on Godstone Green

The Godstone Village Association had requested the Council delay the “switching on” on the lights on the trees until Saturday 5th December to coincide with the arrival of the Christmas Float. The ceremony would take place from 5.00 to 6.30pm and permission was granted for the use of the Green. Members were advised that the contractor would be connecting the lighting equipment on 20th November; following discussion it was agreed the latter date was too late and instead the lights would be switched off on 5th December (weather permitting) so they could be switched on later at the ceremony.

6. For information

a. SCAPTC AGM

Joint AGM & Workshops with Surrey Community Action would be held on 6th October at East Horsley Village Hall. All welcome.

b. Temporary Closure of A22

Notice had been received of the temporary closure on part of the A22 at Blindley Heath between its junctions with Cottenhams and St John’s Meadow on the occasion of the Royal British Legion Blindley Heath Remembrance Day procession on Sunday 8th November 2009 between 9:45 and 10:15 am.

c. GACC

The GACC annual general meeting will be held on Friday 13 November 7.30 pm (coffee and drinks from 7.00 pm) at the Gatwick Manor Hotel.

5.3 Chairman’s Report – (for noting) information only

Meetings had been attended concerning the on-going problems with the water main renewal in Blindley Heath and potential difficulties on the SSSI site near the boarding house.

5.4. Reports (for noting) from representatives on outside bodies etc.

Mrs Cluff had attended, along with other Councillors and the Clerk the reception and Church Service on the occasion of Rev Roger Watts retirement. The GVA AGM had been attended where the PCs gave a talk on parking and traffic control.

6 Planning

6.1 District Council Planning Decisions

There were none.

6.2 Current Planning Lists and Applications – the following comments were agreed.

TA/2009/1026 - Norbryght Lodge, Tilburstow Hill Road, South Godstone RH9 8NA

Erection of conservatory to south side elevation (Certificate of Lawfulness for a proposed development)

No comments or objections would be made in respect of the above application.

TA/2009/1046 - 62 Latham Park, South Godstone, RH9 8EP

Demolition of existing garage. Erection of single storey side extension and front porch.

This should remain one dwelling and not be convertible into two.

TA/2009/1142 - 25 Woodlands Drive, South Godstone, RH9 8HU
Erection of monopitch roof to front elevation.

No comments or objections would be made in respect of the above application.

TA/2009/1178 - 3 Willow Way, Godstone
Erection of single storey extension to west elevation. (Certificate of Lawfulness for a Proposed Development).

Possible over-development of original site.

SCC/2009/0063 - North Park Farm Quarry, North Park Lane, Godstone
Details of a Dust Monitoring Scheme and Dust Action Plan pursuant to Condition 8; details of a Biodiversity Action Plan pursuant to Condition 26; and details of a written archaeological I investigation submitted pursuant to Condition 30 of planning permission ref: TA08/0185 and RE08/0255 dated 25 September 2008. (County determination)

No comments or objections would be made in respect of the above application.

6.3 To consider other ongoing Planning Matters; to note/comment on appeals

Appeals to the Secretary of State have been made in respect of:
TA/2009/370 - Angelfield Cottage, Tilburstow Hill Road, South Godstone RH9 8LB
Appeal Ref: APP/M3645/A/09/2112822/WF
Any comments to be received by the Planning Inspectorate by 28th October.

ENF/2008/179 - Heathview, Eastbourne Road, Blindley Heath.
Without Planning Permission laying a hardstanding.
Any further comments to be received by the Planning Inspectorate by 26th October.
The Parish Council supported the action taken by the District Council and local residents. It was noted that the hardstanding was within the Green Belt and abounds the SSSI site. The access road is on Parish Council land and crosses the SSSI site; it is a narrow single track for the use of local residents who pay for the upkeep, the extra use could create added pollution to the SSSI site. The area before was used by the greyhound owners and only during the day for light vehicle use. The area is situated on a flood plain and there are drainage implications.

7 Finance

7.1. Accounts for payment. The following accounts were agreed for payment:

SITA UK Ltd	Waste Collection Burial Grounds – September		65.38
LD Anderson	Set up new computer as required; transfer files etc. from old computer.		60.00
Bletchingley Parish Council	SCAPTC - Councillors briefing and awareness sessions @ £24 per head. 1 st October – New Councillors Course. (2) 10 th October – Update Course (4)	48.00 96.00	144.00
BDO Stoy Hayward LLP	Auditing Annual Return for the year ended 31 st March 2009.		632.50
Garry Dicks	General maintenance – September 2009 Bus Shelters	165.00	

	Burial Grounds	75.00	
	Godstone Green	300.00	
	The Bounty	<u>15.00</u>	
		555.00	
	Grounds Maintenance – September 2009		
	Burial Grounds	220.00	
	Blindley Heath	<u>175.00</u>	
		395.00	950.00
CJ Anderson	Net salary – September		962.82
K Barrett	Net salary – September	446.95	
	Travel	36.00	482.95
Mrs L Spence	Net salary – September		25.90
G Coleman	Net salary – September (Litter clearance Blindley Heath)		65.00
Surrey County Council	Local Government Pension Scheme contributions – September.		365.70
HM Revenue & Customs	Tax & National Insurance – quarter to 5 th October 2009		1146.08
TOTAL			4900.33

Payments by Direct Debit:

Sutton and East Surrey Water Co. – Field Supply – Eastbourne Road, Blindley Heath, period to 30th September 2009 - £8.32 to be collected on 1st October 2009.

7.2. Any other financial matters

1. Summary Financial Reports to 30th August 2009.

A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for August, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

2. External Audit.

Audit Opinion

The Audit had been completed and we have been advised that there were no matters that came to the attention of the auditors which gave cause for concern, and that relevant legislation and regulatory requirements have been met. As last year, the auditors have raised an issue concerning the level of Fidelity Guarantee cover. This will be considered by the Finance Committee in December. The Annual Return was approved and accepted by the Council.

3. BT – Adopt a telephone kiosk

Both GPS and GVA had been approached. It was suggested and agreed that the Parish Council adopt the kiosk situated outside the *Hare and Hounds* for £1. The manager of the *Hare and Hounds* had offered to maintain the kiosk and it was suggested that it be used as a public information point.

8. Greens, Commons and Land

8.1 Godstone Green

1. Table top Sales

It was agreed these may continue.

2. Bulb Planting

A decision on whether to give permission for GVA to plant daffodil bulbs on the small raised bank in front of the toilets and the *Hare and Hounds* had been deferred from the last meeting. It was agreed to defer again so the Chairman could obtain further information.

8.2 The Enterdent – Car Park.

The annual closure took place on 29th September. (e.g. 24 hours from 10.00am). Residents were advised by letter.

8.3 Donated benches/plaques

It was agreed that any benches/plaques “donated” to the Council and situated on Parish Council land should be permitted for a period of 10 years only. After that time a further application would need to be made and a fee would be charged for renewal.

9 Burial Grounds

9.1 Applications for Exclusive Rights of Burials

There were none.

9.2 Applications for consent to erect Memorials

There were none.

9.3 Closure of St Nicholas' Churchyard

It was noted that an application had been made by the Churchwardens to the Department of Justice, Coroners Division for a closure measure to be enacted. It is anticipated this will take over a year to come into effect. When completed, the burial of cremated remains will be undertaken within the designated area in our own burial grounds. No further action to be taken at this time.

10. Topical Issues for Discussion.

Farmers' Markets and Parking Issues to be agenda items next month.

11. Godstone at Play

Mr Quincey advised that a donation of £3,000 had been received from Tandridge District Council. Now going out to tender for Landscape Architect.

12. Correspondence received

12.1 Surrey County Council.

Local Committee – Tandridge Agenda for meeting on 2nd October.

12.2 Tandridge District Council

Agendas and reports for: (These are available by email)

Resources Committee on the 1st October

Overview & Scrutiny Committee on the 29th September

Licensing Committee on the 30th September

Planning Committee 24th September.

News releases – (see also TDC website.)

4/9/09 GV0209 Council Evicts Tenant for causing a nuisance
17/9/09 GV0509 Prosecuted for Dumping Meat
 GV0609 Young Man Asleep in recycling bin
25/9/09 GV0809 Teaching Youngsters to be safe – Junior Citizen 5-16 October.
28/9/09 GV0909 World's Biggest Coffee morning raises almost £1,000.

- 12.3 Surrey Matters
- 12.4 CPRE – September 2009.
- 12.5 Stepping Out – Autumn Issue.

Part 2. – There was none

The next meeting of the Parish Council will be held at 7.45pm on Monday 2nd November 2009 in the Parish Rooms, South Godstone.

The meeting closed at 9.45pm.

Chairman Date 2009