

Minutes of the Meeting of Godstone Parish Council held on Monday 7th December 2009 at the White Hart Barn, Godstone at 7.45pm.

Present:

Mr B Hubery - Chairman
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr J Johnson, Mr K Knox, Mr J Quincey and Mr T Tomlinson.

In attendance: Mr C Anderson - Clerk to the Parish Council

An Open Forum session was held at 7.45pm.

1. Apologies

None – all members present.

2. Declaration of interest by Members on any of the agenda items below.

Both Mr Hubery and Mr Tomlinson declared an interest in item 5.2.3.

3. Minutes of the meeting held on 2nd November 2009 were agreed and signed as a true record.

4. Matters Arising

Item 7. Local Works donation. It was agreed that donation was made under S137 LGA 1972.

5. Reports

5.1. Action taken – the following was ratified.

1. Festive Lighting

The contract had been signed with EDF Energy to supply in the sum of £106.82.

5.2. Clerk's report

1. Parish Council Office – Christmas/New Year Opening

It was agreed the Office be closed on Thursday 24th December and staff given the time off. The Office may be closed between Christmas and New Year, if staff wish to take holiday.

2. Parish Councillors

The Clerk reported that Mr Tawse has resigned. Appropriate notices had been displayed and if an election is not called (notice expired on 7th December), the Council would be able to co-opt. It was agreed that Mr Knox would be the Parish Council representative for the Sibelco meetings, Mrs Cluff would represent the Parish Council on the Godstone Preservation Society and Mr Johnson the White Hart Barn Committee.

3. South Godstone Sports and Community Associations

A request had been received for a grant to assist with the proposed installation of a fabric suspended ceiling in the sports hall. As Mr Hubery (and Mr Tomlinson) had declared an pecuniary interest, Mrs Cluff chaired this item. Following discussion it was agreed to offer a donation of £1,000. (Local Government (Misc Provisions) Act 1976, S19.)

4. For information

a. Tandridge Core Strategy: Policy CSP3

The statement on Policy CSP3 is available on the Council's website for public inspection.

5.3 Chairman's Report – (for noting) information only

Mr Hubery reported that he had attended a visit to Blindley Heath Common with Mr Peter Ainsworth, Paul Newdick, and from Natural England, Robert Cameron and Jo Sprickett. Mr Ainsworth was very supportive of the stewardship scheme.

Mr Hubery attended, with Mr Knox, Mr Quincey and Mr Tomlinson the “Light up Godstone” event which was well supported despite the weather. The organisers had thanked the councillors for all their help on the day.

5.4. Reports (for noting) from representatives on outside bodies etc.

Mrs Cluff had attended the White Hart Barn Management Committee; they are to purchase new curtains and blinds. She had also attended a course on Law and Management of Common Land.

Mrs Jackson had attended the Annual Remembrance service at St John's which was well attended. Arrangements had been made to close the road for the procession but this did not happen.

6. Planning

6.1 Meeting held on Monday 16th November 2009.

The minutes had already been circulated and were noted.

6.2 District Council Planning Decisions – the following were noted:

TA/2009/438 - Flint Hall Farm, Flower Lane, Godstone, RH9 8DE

Consent was granted for use of roof space of stables for ancillary use for stables (office & recreational).

TA/2009/689 - Stratton Cottage, Tilburstow Hill Road, Godstone, RH9 8LX

A split decision was recorded in respect of erection of a 2-storey extension to west elevation, single storey extension to north elevation, alterations to roof and erection of porch to east elevation (Certificate of Lawfulness for a Proposed Development).

TA/2009/955 - Heath Grange, Tandridge Lane, Godstone

Cert Prop Use was allowed for erection of detached timber swimming pool building (Certificate of lawfulness for a proposed development).

TA/2009/1218 - North Park Farm Quarry, North Park Lane, Godstone

No Objection (Reg 3) was recorded for details of a Dust Monitoring Scheme and Dust Action Plan pursuant to Condition 8; details of a Biodiversity Action Plan pursuant to Condition 26; and details of a written archaeological investigation submitted pursuant to Condition 30 of planning permission ref: TA08/0185 and RE08/0255 dated 25 September 2008. (County determination)

TA/2009/1026 - Norbryght Lodge, Tilburstow Hill Road, South Godstone

Cert Prop Use was refused for erection of conservatory to south side elevation.

TA/2009/1046 - 62 Lagham Park, S Godstone RH9 8EP

Consent was granted for demolition of existing garage and erection of single storey side extension and front porch

TA/2009/1142 - 25 Woodlands Drive, S Godstone RH9 8HU

Consent was granted for erection of monopitch roof to front elevation.

TA/2009/1203 - The Headmasters House, Church Lane, Godstone, RH9 8BW

Consent was granted for demolition of existing rear extension and erection of single storey rear extension with pitched roof.

6.3. Current Planning Lists and Applications – comments were agreed as follows:

TA/2009/933 - 42 Salisbury Road, Godstone

Erection of single storey rear extension. (Certificate of Lawfulness for a Proposed Development).

Object - Over development. Members were concerned that neighbours were not being given the chance to comment.

TA/2009/1415 - Bilbos Trading Company, Eastbourne Road, South Godstone

Demolition of existing workshop/offices. Erection of new building to provide showroom, workshop, offices and vehicle wash area - application to extend time limit for implementation of permission 99/411/R.

TA/2009/1394 - 45 Ockleys Mead, Godstone, RH9 8AX

Retention and completion of single storey rear extension.

No comments or objections would be made in respect of the above two applications.

6.4 To consider other ongoing Planning Matters; to note appeals.
The following were noted:

TA/2008/1639 - Bank Farm, The Common, Blindley Heath

Erection of single storey extension to south elevation and porch to north elevation with covered link. An appeal was made to the Secretary of State in respect the above on 18th November 2009. All letters must be received within 6 weeks of the “start date” to be considered, i.e. on or before 30th December 2009.

The following appeal was Dismissed:

Land at Whyte Gate Farm, Tilburstow Hill Road, Godstone

Without planning permission carrying out operational development involving the importation & deposit of soil in excess of that needed in order to carry out works permitted under the agricultural approval notice issued by the Council on 22nd June 05 under ref TA/2005/245/N ENF/2005/325 – Enforcement Notice No.15 (2008) - Notice varied extending compliance time to 6 months and removing conditions b) and c) cancelling the requirement for tree planting.

7 Finance

7.1. Accounts for payment. The following accounts were agreed for payment:

1 st Godstone Scout Group	Rent for The Bounty, January to March 2010		550.00
SITA UK Ltd	Waste Collection Burial Grounds – November		65.38
Fairalls (BM) Limited	Materials for repairs at: Godstone Green – Bus Shelters		123.98
Society of Local Council Clerks	Parish Councillors Guide 20 th Ed. (3 copies)		38.25
Lion Security	Call out 13 Nov to replace door contact on alarm system		63.25
Crawley Fire Protection	Annual service & certification of fire extinguishers		28.75

Ltd			
The Society of Local Council Clerks	Membership Subscription 2010 – Clerk Assistant Clerk	135.00 95.00	230.00
The Consortium	Office Stationary		201.66
Garry Dicks	General maintenance – November 2009 Burial Grounds Godstone Green Bus Shelters Hilly Fields	120.00 300.00 90.00 30.00	540.00
BT Payphones	Adoption of telephone box outside <i>Hare and Hounds</i> , Godstone		1.00
CJ Anderson	Net salary – November Travel	873.13 2.00	875.13
K Barrett	Net salary – November Travel	531.83 62.00	593.83
Mrs L Spence	Net salary – November		26.10
G Coleman	Net salary – November (Litter clearance Blindley Heath)		65.00
Surrey County Council	Local Government Pension Scheme contributions – November		348.62
Cyan	Bench for Burial Grounds (Donated)		360.99
TOTAL			4111.94

Direct Debits:

EDF Energy – Office electricity, period to 9th November - £159.97 due 23rd November 2009.

BT – Telephone charges to 10th November 2009 - £60.54 due 28th November 2009.

BT – Broadband charges quarter to 31st January 2010 - £111.95 due 2nd December 2009.

SOS Systems – Photocopier usage to 4th November 2009 - £37.41 due 2nd December 2009.

7.2. Any other financial matters

1. Summary Financial Reports to 31st October. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for October, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

2. Health and Safety Training

It had been suggested that members attend a course to include training for the regular inspection checks that are made on areas of land etc. owned by the council. Details and cost to be obtained by the Clerk.

3. The Bounty

An estimate for supplying the materials for secondary glazing to the main office at a cost of approximately £83 + £11.50 for delivery, was agreed. This did not include the kitchen area which could be done separately.

8. Greens, Commons and Land

8.1 Godstone Green

1. Farmers Market

This was worth investigating and Mr Johnson agreed to make enquiries.

2. Fair.

Following a request from the Fair organiser, permission was given for the Fair to open on 16/17/18th April and 10/11/12th September 2010. To pull on the Tuesday before for both. The

revised scale of contributions payable by the Fair (which had been agreed) will be drawn to the attention of the organiser.

8.2 Blindley Heath

1. SSSI Site

It was agreed that all residents who live on or adjacent to the Heath should be reminded about the special nature of the site and that no work within that environment be undertaken without the express permission of the Parish Council and Natural England.

2. Red Barn – Pond.

It was confirmed that the Council agrees to the works being undertaken to completely restore the pond, on the basis that Geronimo Inns fund the full costs. It was also agreed that, following completion, the Council will then need to fund the cost of the new fence.

9. **Public Footpath 130**

The Countryside Officer at SCC has provided more information of the reason for the request for the footpath diversion. The Council still objected to the request. It was agreed that Mr Johnson would represent the Council at a site meeting to discuss any issues or concerns.

10 **Burial Grounds**

10.1 Applications for Exclusive Rights of Burial were agreed for:

Grave 517 - Mr Michael Marjot & Mrs Jeanette Marjot

10.2 Applications for consent to erect Memorials which appeared to be in accordance with the regulations were agreed for:

Grave 374 – Margaret Francis

Grave 504 - Charles Henry Ronald Garner

10.3 Waste Collection Service.

It was agreed that the waste collection be discontinued as material is being composted.

11. **Godstone at Play**

Mr Quincey outlined the further progress being made with the appointment of the architects; it was hoped this would be completed in January.

12. **Consultations**

1. Surrey Minerals Plan

This is available for public comment until 18th December. Of particular concern was the number of journeys made from Junction 6 of the M25 to the site – through Godstone. It was agreed that Mr Knox would study the document in detail and formulate a response to be circulated to all for comment prior to submission. In the meantime, the views of Bletchingley and Nutfield Parish Councils and the Godstone Village Association would be sought.

2. Schools' Admission Criteria for Community and Voluntary Controlled Schools for September 2011. A summary had been circulated. There were no comments

13. Correspondence received – the following were noted:

- 13.1 Tandridge District Council
Council Agenda. Minutes of the Council Meeting on 23rd July and Reports submitted to the Council meeting on 5th November.

Agendas and reports for:

Planning Committee - 19th November

Planning Policy Committee - 3rd December

Press Releases:

10 November 2009 (GV.0211) Council signs up to prompt payment code

11 November 2009 (GV.0411) Cracking down on Dangerous Parking

20 November 2009 (GV.0411) Tandridge Magazine Winter 2009

November 2009 (GV.0?11) Suspended Prison Sentence for failing to pay Council Tax

- 13.2 Clerk and Councils Direct – November 2009.

- 13.3 Natural World – Winter 2009.

- 13.4 Surrey Nature

- 13.5 Countryside Voice

- 13.6 Gatwick Airport Consultative Committee – Report on Aircraft Arrivals at Gatwick Airport

Part 2 – There was none

The next meeting of the Parish Council will be held at 7.45pm on Monday 4th January 2010 in the Forman Institute, Blindley Heath.

The meeting closed at 9.15pm.

Chairman Date 2010