

**Minutes of the Meeting of Godstone Parish Council held on Monday 4<sup>th</sup> January 2010 at the  
Forman Institute, Blindley Heath at 7.45pm.**

**Present:**

Mr B Hubery - Chairman  
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr J Johnson, Mr K Knox, Mr J Quincey and Mr T Tomlinson.

**In attendance:** Mr C Anderson - Clerk to the Parish Council

An Open Forum session, where parishioners and Surrey and District Councillors had an opportunity to address the Council, was held prior to the start of the meeting.

**1. Apologies and reasons for absence.**

None - all members present.

**2. Declaration of interest by Members on any of the agenda items below.**

There were none declared.

**3. Minutes** of the meeting held on 7<sup>th</sup> December 2009 were agreed and signed as a true record.

**4. Matters Arising**

Item 5.2.2. Parish Councillors

The Clerk was advised that no election had been called so the vacancy could be filled by co-option. Notices have been put up. Prospective candidates would be invited to attend the next Parish Council meeting when a decision whether or not to co-opt would be made.

**5. Reports**

5.1. Action taken – there was none.

5.2. Clerk's report

1. Donation Request

A request to sponsor a junior parishioner on a school trip to South Africa was declined.

5.3. Chairman's Report

Two horses had appeared in Hilly Fields overnight and the police have been informed. Appropriate notices are to be displayed tomorrow (Tuesday).

5.4. Reports (for noting) from representatives on outside bodies etc.

As no meetings had been attended there were no reports.

**6. Planning**

6.1. District Council Planning Decisions – the following were noted.

TA/2009/1180 - North Lodge, Tilburstow Hill Road, Godstone

Consent was granted for improvements to existing access, creation of new access to North Lodge in connection with separating the dwelling from the land.

TA/2009/1182 - 24 High Street, Godstone, RH9 8AG

Permission was refused for erection of first floor rear extension.

TA/2009/1090 - Gayton Farm, Byers Lane, South Godstone, RH9 8JH

Cert. Prop. Use was granted for erection of detached garage block.

TA/2009/1164 - The Bounty, The Green, Godstone, RH9 8DY

Consent was granted for installation of air conditioning unit on west elevation.

TA/2009/1178 - 3 Willow Way, Godstone

Cert. Prop. Use was refused for erection of single storey extension to west elevation. (Certificate of Lawfulness for a Proposed Development).

TA/2009/1193 - 93 Laghan Road, South Godstone, RH9 8H

Consent was granted for erection of single storey rear extension and insertion of dormer window to rear roof slope. Formation of vehicular crossover and hard standing.

TA/2009/1211 - Iron Peartree Cottage, Tilburstow Hill Road, Godstone. RH9 8NA

Consent was granted for erection of rear conservatory.

TA/2009/1342 - Land at & adj to 5 Anchor Cottage, Eastbourne Road, Godstone

Consent was granted for erection of 1 x 2 bed dwelling and associated access and car parking. (Outline)

TA/2009/1349 - Land adjacent to 42/45 Cottenhams and land fronting the A22 Eastbourne Road, Cottenhams/Eastbourne Road, Blindley Heath, RH7 6JJ

Consent was granted for demolition of 6 garages. Erection of building comprising of 9 flats (6 x 1 bed and 3 x 2 bed), parking and associated works. (Outline)

6.2 Current Planning Lists and Applications – comments were agreed as follows:

TA/2009/1533/SCC Ref 2009/0180/SM

The continued use and retention of a silica sand processing plant, sand stockpiling and storage areas, sand/soil/organics blending area; water treatment and holding lagoons; office and staff welfare facilities; haul route and site access road and water tailings pipelines with associated landscaping and woodland planting until 31 December 2020 with restoration to agriculture and nature conservation by 31 December 2022 without compliance with condition 2 of planning permission ref: TA08/0185 & RE08/0255 dated 25 September 2008. The continued temporary diversion of public bridleways 142 and 148 (parts) and the continued temporary stopping up of public footpaths 121 and 143 (part). (County determination).

It was understood an extension of time had been allowed for comments so a decision was postponed until the Planning meeting on 18<sup>th</sup> January.

TA/2009/1433 - Orchard House, Tilburstow Hill Road, Godstone, RH9 8LB

Conversion of garage into living accommodation. (Certificate of Lawfulness for a Proposed Use or Development)

TA/2009/1447 - Huggetts Day Nursery, Eastbourne Road, Blindley Heath

Erection of free standing canopy to south west elevation, formation of play surfaces and erection of play equipment and formation of access ramp, insertion of 2x doors and erection of close boarded boundary fence.

No comments or objections would be made in respect of the above two applications.

6.3 To consider other ongoing Planning Matters; to note/comment on appeals.  
There were none

## 7 Finance

7.1. Accounts for payment. The following accounts were agreed for payment:

Fairalls (BM) Ltd	Materials for repairs at: Godstone Green – Bus Shelter		26.22
Ultralite Ltd	Test and connect 5 trees for Christmas Lights (LGA 1972 S144 or pay from Grant – South God.)		138.00
T Tomlinson	Perspex	94.44	
	Draught Excluder	13.45	107.89
C Goard	Work to Pond at Red Barn as per quote.		7935.00
Mrs V Cluff	New Padlock for Godstone Green Barrier		11.75
Garry Dicks	General maintenance – December 2009 Blindley Heath	30.00	
	Burial Grounds	165.00	
	Godstone Green	165.00	
	Material from Wm Way for repair of potholes	12.00	372.00
CJ Anderson	Net salary – December		830.72
K Barrett	Net salary – December		394.67
Mrs L Spence	Net salary – December		25.90
G Coleman	Net salary – December (Litter clearance Blindley Heath)		65.00
Surrey County Council	Local Government Pension Scheme contributions – December.		348.62
HM Revenue & Customs	Tax & National Insurance – quarter to 5 <sup>th</sup> January 2010		1162.68
TOTAL			11418.45

A donation of £4,500 had been received from Sutton and East Surrey Water towards the refurbishment of the pond at Red Barn, Blindley Heath.

7.2. Any other financial matters

1. Summary Financial Reports to 30<sup>th</sup> November 2009. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for November, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

2. Internal Audit – 2009/10.

The quote from SCC, Internal Audit and Inspection Team was agreed in the sum of £540 (+ VAT).

3. Finance Committee Meeting

The draft minutes of the Finance Committee meeting held on 4<sup>th</sup> December had been copied to members and was noted.

4. Precept 2010/11.

The Finance Committee had recommended a precept of £56,081 (2009/10 - £55,576) and this was agreed.

5. Health and Safety Training

It was agreed we should ask Vic Quayle to undertake the training for one evening session at a cost of £195 + mileage at 40p per mile from/to Guildford. This will cover what we need to

know and includes handout and powerpoint presentation. A Thursday evening after Easter was preferred with a start time at 7.30pm, Mr Quincey volunteered to host.

**8. Greens, Commons and Land**

8.1 Godstone Green

1. Sure Start Rural Bus

A request had been received to permit the bus to park for three hours every fortnight in one of the car parks. It was agreed it be parked in front of the barrier which could be opened if desired.

**9 Burial Grounds**

9.1 Applications for Exclusive Rights of Burial

There were none.

9.2 Applications for consent to erect Memorials

There were none

9.3 Burial Grounds Records/Procedures

Following attending two training courses over the past year, it was clear we need to review and update our systems and review some of our records. Members agreed to allow ten additional hours in January to allow the Assistant Clerk to begin this task; to be reviewed in February.

**10. Godstone at Play**

Mr Quincey advised that Davies White Ltd had been appointed Architects and it was suggested and agreed they attend after the Planning Meeting on 18<sup>th</sup> January to consult with the Council.

**11. Correspondence received** – the following was noted:

11.1 Surrey County Council.

Agenda and Reports for the meeting of Surrey County Council - 15<sup>th</sup> December 2009.

11.2 Tandridge District Council

Agendas and reports for:

Planning Committee - 17<sup>th</sup> December 2009.

Resources Committee - 7<sup>th</sup> January 2010.

11.3 Stepping Out Winter Issue No. 51.

11.4 English Rural Housing Association - Annual Report 2009.

11.5 The Playing Field – Autumn 2009.

**Part 2.** There was none.

The next meeting of the Parish Council will be held at 7.45pm on Monday 1<sup>st</sup> February 2010 in the Parish Rooms, South Godstone.

Chairman ..... Date ..... 2010