

Minutes of the Meeting of Godstone Parish Council held on Monday 1st March 2010 at the Oasis, Baptist Church, Godstone at 7.45pm.

Present:

Mr B Hubery – Chairman
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr B Jeffries, Mr J Johnson, Mr K Knox and Mr J Quincey.

In attendance: Mr C Anderson - Clerk to the Parish Council

An Open Forum Session was held at 7.45pm.

1. Apologies and reason for absence.

Apologies agreed and accepted from Mr T Tomlinson.

2. Declaration of interest by Members on any of the agenda items below.

There were none declared

3. Minutes of the meeting held on 1st February 2010 were agreed and signed as a true record.

4. Matters Arising

I. Item 8.1 Red Barn invoice

We have been advised that the invoice for the work to the pond at the Red Barn has been paid by Geronimo Inns direct.

5. Reports

5.1. Action taken – there was none.

5.2. Clerk's report

1. Clerk's Training

It was agreed that both the Clerk and Assistant Clerk attend the Networking day in Horley on Friday 26th March at a cost of £45 + VAT each.

2. Memory Walk – Alzheimer's Society

Permission was given to enable the Society to hold their memory walk starting and ending on Godstone Green on Sunday 19th September, from 11.00am until 3.00pm. As last year (where some £5,000 was raised) they also intend to invite the Harley Davidson team with celebrity guest, Ruth Langsford. Should the Society wish to include any other activities on the Green, they would be asked to provide details at least six weeks beforehand.

3. White Hart Barn

Members agreed to a request from the Hon. Secretary to permit the deeds to the WHB – contained in a box approximately the size of an A4 box file – to be stored in our safe, provided the Parish Council is not responsible for any loss.

4. For information

a. SCAPTC

A general meeting of the association will be held on Tuesday 20th April at 7.00pm at Newdigate's Village Hall. All invited.

5.3 Chairman's Report.

Mr Hubery had nothing to report.

- 5.4. Reports (for noting) from representatives on outside bodies etc.
Mr Quincey reported that both he and Mrs Cluff attended a GVA meeting. Mrs Cluff gave a report on behalf of the Parish Council.

6 Planning

- 6.1 Meeting held on Monday 15th February. Minutes already circulated. The minutes were noted.

- 6.2 District Council Planning Decisions – the following were noted:

TA/2009/627 - Godstone Club & Institute, The Green, Godstone

Consent was granted for re-surfacing a grass tennis court to create an all season porous tarmac playing surface.

TA/2009/933 - 42 Salisbury Road, Godstone

CLOPUD was allowed for erection of single storey rear extension. (Certificate of Lawfulness for a Proposed Development).

TA/2009/1394 - 45 Ockleys Mead, Godstone, RH9 8AX

Cert Prop Use was allowed for retention and completion of single storey rear extension.

TA/2009/1447 - Huggetts Day Nursery, Eastbourne Road, Blindley Heath

Consent was granted for erection of free standing canopy to south west elevation, formation of play surfaces and erection of play equipment and formation of access ramp, insertion of 2x doors and erection of close boarded boundary fence.

TA/2010/27 & TA/2010/28 - 27 High Street, Godstone

Consent was granted for: Demolition of workshops & offices. Erection of part single storey part two storey warehouse and office building with retention of existing cellar. (Application for Planning Permission - 2010/27 & Conservation Area Consent - 2010/28)

TA/2009/1433 - Orchard House, Tilburstow Hill Road, Godstone, RH9 8LB

Cert Prop Use was allowed for conversion of garage into living accommodation. (Certificate of Lawfulness for a Proposed Use or Development)

TA/2009/1533 - North Park Quarry, North Park Lane, Godstone, RH9 8ND

TA/2009/1536 - Land North east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH

Objection (Reg 3) was recorded in respect of the above 2 applications.

TA/2009/1579 - North Lodge, Tilburstow Hill Road, Godstone

Consent was granted for erection of first floor side extension - application to extend time limit for implementation of permission TA/2006/1641.

- 6.3 Current Planning Lists and Applications – comments were agreed as follows:

TA/2010/130/TPO - 11 Woodlands Drive, South Godstone, RH9 8HU

TPO 13 (T) - Crown reduce 1 Holly by up to 15%

TA/2010/129 - 44 & 46 High Street, Godstone

Erection of two storey extension to side/rear elevations (application to extend time limit for implementation of permission 2007/853).

No comments or objections would be made in respect of the above two applications.

6.4 To consider other ongoing Planning Matters; the following were noted:

ENF/2008/179 – Heathview, Eastbourne Road, Blindley Heath

The appeal against the above enforcement notice was dismissed by the Planning Inspectorate and the enforcement notice was upheld, subject to certain variations being applied to the conditions of the notice. (This will be monitored)

TA/2009/370 - Anglefield Cottage, Tilburstow Hill Road, South Godstone, RH9 8LB

Demolition of existing side extension. Erection of two storey side extension.

The appeal against refusal to grant planning permission was dismissed by the Planning Committee.

7 Finance

7.1. Accounts for payment. The following accounts were agreed for payment:

Forman Institute	Hire of Shud for Parish Council Meetings – January/April/July/October 2009.		60.00
Garry Dicks	General maintenance – February. Burial Grounds Godstone Green Hilly Fields Tilburstow Hill	300.00 90.00 15.00 60.00	465.00
Petty Cash	Balance to £60.00. Postage £39.00, Beverages £3.67		42.67
CJ Anderson	Net salary – February Travel	812.17 2.00	814.17
K Barrett	Net salary – February		530.31
Mrs L Spence	Net salary – February		25.90
G Coleman	Net salary – February (Litter clearance Blindley Heath)		65.00
Surrey County Council	Local Government Pension Scheme contributions – February		348.62
Cosgrove & Sons Locksmiths	Cut two keys for safe		41.13
TOTAL			2392.80

Payments by Direct Debit:

BT. Telephone charges to 11th February - £36.12 due 25th February.

EDF Energy – Office electricity, period to 12th February - £364.63 due 26th February.

BT. Broadband charges to 30th April - £114.38 due 4th March.

SOS Systems Limited. Photocopier charges to 9th February 2010 - £24.60 due 9th March.

7.2. Any other financial matters

1. Summary Financial Reports to 31st January 2010. A copy has been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for January, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

2. Donations and Grants

It was confirmed that any Donations and Grants for 2009/10 be agreed by the Finance Committee on 29th March.

8. Greens, Commons and Land

8.1 Godstone Green

1. Management Plan

The proposal from Land Use Consultants as set out in their letter regarding preparation of a 10-year Management Plan in the sum of £3482.75 + reprographics was not agreed. Instead, Mr Johnson would investigate and report back to a future meeting; SCAPTC would also be consulted.

2. Windmill Lane.

Our Solicitors have advised on the ramifications of the proposed installation of the gate. The “public” footpath extends to the kissing gate at the entrance to Hilly Fields (where it continues across there) from then on the Lane is “private”. It was agreed to put up a notice advising the Parish Council are proposing to erect a lockable gate across the track but pedestrian access would remain unimpeded. Mr Hubery would also discuss with the landowners affected to gauge reaction.

8.2 Blindley Heath

1. Willow Tree – 1 Homer Cottages

The residents at 1 Homer Cottages have requested that the willow tree be removed as it is in a poor condition. The tree appears to be situated on the boundary. Our contractor has quoted £140 for the cost to cut down and leave waste on site. It was agreed to offer to pay one half.

2. Purchase of Litter Bin

It was agreed to purchase a new litter bin for Ray Lane car park to replace existing bin damaged by fire. Bins from various suppliers were considered and one costing £111.00 + VAT + fixings was selected.

3. Request for Sign

A request had been received to position a sign adjacent to the main A22 so that the location of cottages can be easily identified, particularly in the event of an emergency. There were no objections to this proposal and it was agreed no wayleave fee would be charged. However, the proposer would also need to ensure the higher authorities had no objections before proceeding and to check whether planning permission was required.

8.3 Hilly Fields

1. New Gate

Mr & Mrs Coggles had requested permission to install a gate from Windmill Lane to allow access to the rear of their property. Following consultation with neighbours, Mr Hubery reported that the proposal did not have their support; the request was refused. Concern was raised over the difference in garden levels between numbers 2 and 3 following work undertaken recently to the garden; Mr Hubery will investigate.

9 Burial Grounds

9.1 Applications for Exclusive Rights of Burial to be agreed for: None

9.2 Applications for consent to erect Memorials which appear to be in accordance with the regulations was agreed for:

Grave 291 – Dorothy Eleanor Dumbrell – additional inscription

9.3 Burial Grounds Records/Procedures

Members were updated on the further progress made. It was agreed to allow up to a further 10 hours which should be sufficient to complete the main part of the project; any remaining could be used to begin the new plan of the burial grounds.

10. Annual Parish Meeting

To be held at 7.30pm on Monday 19th April at the Forman Institute, Blindley Heath.

It was suggested and agreed we try to secure a speaker from the Fire Brigade; Mr Hubery will investigate.

Nominations for Community Awards were considered. Those who had not been nominated for the award previously were agreed as follows:

Godstone - Peter Drysdale – for his services to the Lions for 32 years.

South Godstone – Linda Day – for her fundraising work for Cancer.

Blindley Heath – No nominations agreed.

11. Godstone at Play

Mr Quincey advised that a consultation at the school took place last Monday and the results of this and a further consultation held on the Green would be made available on 19th or 28th March.

The Clerk advised that the Countryside Access Officer had informed us that the definitive route of footpath 124 was obstructed by the existing fencing. We are advised that the development must be designed so that no play equipment, grassy mounds, planting, decking, trees, water, bridges, boulders or fencing obstruct the route of the footpath. Following discussion concerning the fact that the Green is common land the Commons Registration Officer recommended that all proposals should be discussed with the Planning Inspectorate, whether it was intended to work within a smaller area or are trying to keep the same area and move the location slightly. Mr Quincey will pass a copy of the letter on to the consultants.

12. Risk Assessments.

The amended risk assessment and inspection forms were all agreed.

13. Correspondence received

13.1 Surrey County Council

Agenda and Reports for the meeting of the County Council on 9th February 2010.

County Council Meeting 9th February 2010 – Supplementary Papers (1) and (2).

Local Partnership Team - Notes of a meeting held on 29th January re: Highways Winter Maintenance Programme.

Agenda for the meeting of Tandridge Local Committee on 5th March 2010

13.2 Tandridge District Council

Council Agenda. Minutes of the Council Meeting on 21st January 2010 and Reports submitted to the Special Council Meeting on 18th February.

Agendas and reports for:

Planning Committee - 11th February 2010

Other reports:

Questionnaire on Settlement Sustainability – Blindley Heath/Godstone/South Godstone
An initial analysis of the questionnaire results.

- 13.3 The Playing Field – SCPFA Newsletter, Winter 2010
- 13.4 Community Care Guide
- 13.5 Surrey Hills Society – Views, Spring 2010

Part 2. – There was none.

The next meeting of the Parish Council will be held at 7.45pm on Monday 12th April 2010 in the Forman Institute, Blindley Heath

The meeting closed at 9:30 pm.

Chairman Date 2010