

**Minutes of the Meeting of Godstone Parish Council held on Monday 1<sup>st</sup> November 2010 at the Parish Rooms, South Godstone at 7.45pm.**

**Present:**

Mr B Hubery – Chairman  
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr B Jeffries, Mr K Knox,  
Mr J Quincey and Mr T Tomlinson.

**In attendance:** Mr C Anderson - Clerk to the Parish Council

**1. Apologies and reason for absence.**

Apologies were received and accepted from Mr J Johnson.

**2. Declaration of interest by Members on any of the agenda items below.**

There were none declared

**3. Minutes** of the meeting held on 4<sup>th</sup> October 2010 were agreed and signed as a true record.

**4. Matters Arising**

5.2. Parish Council Meetings 2011/12.

As the Local Elections are to be held on Thursday 5<sup>th</sup> May, the date of the following Parish Council meeting will be on Monday 16<sup>th</sup> May and not 9<sup>th</sup> May.

**5. Reports**

5.1. Action taken – the following was ratified:

1. Office Printer.

The office printer broke down and was replaced by a HP OfficeJet 6500 at a cost of £129.99 including VAT.

5.2. Clerk's report

1. RNLI – Permission to display signs

A request for permission (as last year) to erect three small signs on Greenview to be put up on 18<sup>th</sup> November for the Mulled Wine and Mince Pies event in the Barn was agreed. The signs would be maintained in a safe condition and removed immediately after on 27<sup>th</sup> November.

5.3. Chairman's Report.

Mr Hubery thanked those members who had attended the Service of Thanksgiving for the late Angela Goad.

Mr Hubery had attended a meeting of the East Surrey Parishes Liaison Group; the Chair has been taken over by Nutfield Parish Council. He also attended meetings of the Blindley Heath and Godstone Green Management Committees.

5.4. Reports (for noting) from representatives on outside bodies.

A copy of Mrs Cluff's report is attached.

**6. Planning**

6.1 Meeting held on Monday 18<sup>th</sup> October 2010

The minutes which had already been circulated were noted.

It was agreed the proposed local parking restrictions would be discussed and any comments agreed at the next planning meeting.

6.2 District Council Planning Decision – the following were noted:

TA/2010/875 - 30 Salisbury Road, Godstone, RH9 8AB

CLOPUD (Planning Permission not required). Erection of single storey side extension.

TA/2010/925 - 54 High Street, Godstone, RH9 8LW

Consent was granted for change of use from shop (A1) to 1x1-bed dwelling (C3) involving external alterations.

TA/2010/999 - Woodham Nursery, Eastbourne Road, South Godstone, RH9 8JB

Consent was granted for stationing of block to provide two toilets with mains connection.

6.3. Current Planning Lists and Applications – comments were agreed as follows:

TA/2010/1139 - 95 Ockleys Mead, Godstone, RH9 8AZ

Erection of single storey side/rear extension. (Retrospective)

TA/2010/1088 - Walkers Garden Centre, Eastbourne Road, South Godstone, RH9 8JE

Demolition of existing building. Erection of replacement building.

TA/2010/1269 - Water House, Water Lane, South Godstone, RH9 8JX

Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development)

TA/2010/1210 - Hornbeam House, Eastbourne Road, Blindley Heath, RH7 6JX

Demolition of stables. Erection of replacement stables.

No comments or objections would be made in respect of the above four applications.

6.4 To consider other ongoing Planning Matters.

The following was noted:

TA/2010/15 - 1 Elm Cottages, Godstone Hill, Godstone RH9 8AH

Erection of 2-storey rear extension to create new dwelling.

Appeal was allowed, subject to conditions.

**7 Finance**

7.1. Accounts for payment. The following were agreed for payment:

Fairalls (BM) Limited	Materials for maintenance/repairs at: Godstone Green		9.87
Blindley Heath Cricket Club	Annual Payment (to end of October) for electricity consumed by lamp in Blindley Heath Car Park. (Agreed in March 2009)		40.00
C C Goard	1 day's hire of JCB 3CX contractor – Red Barn Pond To be paid from Grant Funds		293.75
Digley Associates Ltd	Annual Inspection of Children's Playground		47.00

BTCV	Clearing at Blindley Heath - 29 <sup>th</sup> September 2010		176.25
Davies White Ltd	Interim Payment covering landscape architect design services.		8401.25
Trevor Iles Ltd	3 - Squire Litter Bins		521.70
Nick Dance	Ground breaking on Godstone Green		1410.00
B Hubery	Reimburse cost of HP Officejet 6500 Wireless Printer		129.99
SLCC Enterprises Ltd	Regional Conference – 2 delegates		129.25
The Consortium	Office Stationery		147.41
Garry Dicks	General maintenance – October 2010 Burial Grounds Godstone Green Hilly Fields Poly Carb Sheets for Kiosk  Grass Cutting Contract – October 2010 Godstone Green Burial Grounds	 37.50 195.00 15.00 <u>52.44</u> 299.94  250.00 <u>220.00</u> 470.00	       769.94
CJ Anderson	Net salary – October Travel	843.45 3.60	847.05
K Barrett	Net salary – October Travel	461.82 10.80	472.62
Mrs L Spence	Net salary – October		26.40
G Coleman	Net salary – October (Litter clearance Blindley Heath)		65.61
Surrey County Council	Local Government Pension Scheme contributions – October		351.21
TOTAL			13839.30

It was noted that the Interim Payment to Davies White Ltd would utilise funds received from Groundwork UK which it was agreed had been accepted under S139 LGA 1972.

## 7.2. Any other financial matters

1. Summary Financial Reports to 30<sup>th</sup> September. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for September, incorporating the bank reconciliation and including the bank statements was available at the meeting for examination.

### 2. Finance Committee Meeting

It was agreed the meeting would be held on Monday 13<sup>th</sup> December at 9.30am in the Parish Office.

### 3. Risk Management

It had been agreed the financial implications of the regular inspections would be periodically reviewed. Following discussion it was agreed there were no issues arising at this time.

### 4. Precept 2011/12

It was agreed the following be included in the draft budget for consideration by the Finance Committee

Christmas Lights - £200 pa for ongoing maintenance

Blindley Heath - £2,000 pa for proposed management by Surrey Wildlife Trust

Godstone Green - £3,000 for Management Plan

South Godstone - £300 for Grass Cutting

Parish Signage - £2,000

Provision for TDC and/or SCC Projects (Budget Cuts) - £2,000

Mr Quincey had already provided a list to members of items for consideration at Finance Committee some of which were highlighted – £ Not indicated.

#### 5. General Maintenance Contract.

Our contractor had confirmed that his hourly rate would remain the same; his contract would therefore continue until 30<sup>th</sup> September 2011.

### **8. Greens, Commons and Land**

#### 8.1 Godstone Green

##### 1. Godstone Green Management Committee

A copy of the draft minutes of the meeting held on 19<sup>th</sup> October was circulated. It was very disappointing that no representative from the Football Club attended. No proposal had yet been received from Merstham Cricket Club; it would be considered as soon as received. Mr Christmas would be contacted.

The comments concerning the pond were noted, in particular, that raising the water level may not be such a good idea. It was suggested the Preservation Society be asked to arrange for the silt to be tested and for the Council to be advised of the results.

##### 2. Pavilion Clock

The clock is not working. A budget of £250.00 was agreed to put it right. Mrs Cluff is investigating.

#### 8.2 Blindley Heath

##### 1. BTCV

A second day of scrub clearance has recently been undertaken.

##### 2. Blindley Heath Management Committee

A copy of the minutes of the meeting held on 21<sup>st</sup> October had been circulated to members. With reference to the proposed Management by Surrey Wildlife Trust (SWT), members fully supported the proposal that SWT takes over the management of the whole site, excluding the Cricket Ground. It was agreed that an annual sum of £2,000 be available for the management of the site should this proceed. SWT would be advised of the decision.

##### 3. The Greyhound Inn, Lingfield

The Inn were asked to remove an unauthorised sign placed near the Cricket Ground on Blindley Heath. The Inn have since requested formal permission to erect a sign but following discussion, the request was refused.

#### 8.3 Hilly Fields

##### 1. 2/3 Greenview

An estimate by our contractor to erect a fence, covering materials and labour of £150 was agreed. The proposed fence is situated on Parish Council land and it was agreed that planning permission would not be required.

##### 2. Greenview Cottages – Garden Boundary

It was agreed that the small areas of garden land (part of Hilly Fields) that each of these properties is using needs to be formalised. The best way forward will be determined.

### **9 Burial Grounds**

9.1 Applications for Exclusive Rights of Burial were agreed for:

Grave 521 – Salen Coelho

9.2 Applications for consent to erect Memorials  
There were none.

9.3 Burial Grounds - new procedures

The ICCM have reviewed our new forms and procedures and commented favourably (copy circulated for information) the few minor changes that were suggested have been implemented. It was agreed the Burial Ground Regulations be reviewed, taking into account to the ICCM's suggestions and a revised version will be submitted to the Council for approval at a future meeting.

9.4 Closure of St Nicholas' Churchyard

It was noted that the Churchwardens have resubmitted their application for a closure measure to be enacted. It now appears that the grave spaces left at St John's, Blindley Heath do not need to be taken into account.

A communication has been received from the Ministry of Justice concerning the Application for the proposed closure of St Nicholas' Churchyard. Members had no comments to make, although it will be pointed out that the plan included a small area of the Parish Council's Burial Grounds.

## **10 BT Kiosk**

The repairs are well in hand. Laminated drawings had been received from Godstone Village School; the remaining contributions are being collected by Mrs Jackson.

## **11. Godstone at Play**

Mr Quincey provided an update. It was agreed that the profit from the Autumn Fair (£745) held on Godstone Green be transferred into the funds held by the Parish Council for the refurbishment.

Following a meeting with our solicitor, it was agreed he will make the application to the Planning Inspectorate for the permission required.

## **12. Consultations**

### **1. SCC – Surrey Transport Plan**

The following consultations were considered: Congestion Strategy, Parking Strategy, Passenger Transport Strategy: Part 1 – Local Bus and Air Quality Strategy, Freight Strategy and Passenger Transport Strategy: Part 2, and The Travel Planning Strategy. Comments were agreed for the Congestion Strategy, no other comments would be made.

### **2. Redhill Aerodrome Master Plan**

On 15<sup>th</sup> September the Redhill Aerodrome Consultative Committee announced that Redhill Aerodrome Ventures Ltd had prepared a draft master plan document which set out the vision for the aerodrome's future and an exhibition was held at the aerodrome café on 8<sup>th</sup> and 9<sup>th</sup> October to which members were invited. It was agreed that the Council would not want aircraft levels to exceed those in 1998 and capped at 100,000 movements for 15/20 years.

### **3. Electoral Review of Surrey**

A letter had been received from the Review Officer requesting initial representations; Members had none to make.

4. Surrey Police Consultation

Surrey Police have advised that they are consulting the public about where they would prefer to see, meet and speak to local officers and where they might work from in Oxted, Lingfield and Caterham. There were no comments from a Parish Council perspective.

5. Agricultural Permitted Development – proposed local validation procedures. (TDC)  
This proposal would be supported.

**13. Correspondence received** – the following was noted:

- 13.1 Surrey County Council  
Agenda and reports for the meeting of the County Council to be held on 12<sup>th</sup> October 2010
- 13.2 Surrey Community Action Magazine – Autumn Edition 2010.
- 13.3 Surrey Wildlife Trust – Annual Report and Summary of Accounts 2009-10.

**Part 2** – There was none.

The next meeting of the Parish Council will be held at 7.45pm on Monday 6<sup>th</sup> December 2010 in the White Hart Barn, Godstone.

The meeting closed at 09:56pm.

Chairman ..... Date ..... 2010

Item 5.4 - Report from Mrs V Cluff

**Att. GVA Comm**

LUG: Dropped for this year, expect to re-instate in 2011

**Att Boundary Change Meeting, Dorking**

By Nov 22 they are asking for an opinion on the number of county cllrs required for Surrey. I know of no parameters to help with this decision. Sometime during Dec details of the number of inhabitants in all settlements will be published this can then help with the next stage of the consultation, the boundary changes.

**Att ESPLG Liaison meeting**

Trevor Leggo: Legislative change Decentralization and Localisation Bill - see SCAPTC analysis. Bill should be through later this month.

Colin Pearse: stood in for X and answered questions on road and pathway problems where he could

Piers Mason: Planning policy changes. density now req by tdc is 125dwellings per h

**War Memorial at St Nicholas'**

Met with repairer on site 25<sup>th</sup> Oct, broken stone cut out, no sign of further damage in the area or anywhere else on monument. Small repaired crack noted at base of name list, not significant. Expects to return with replacement stone to complete repair 27<sup>th</sup> Oct. Will still need cleaning, can you help- before 15<sup>th</sup> Nov?

Thursday, work being completed today. Was completed Friday, looks fine.

**Access to Bay Path**

Met with gentleman who would like to access Bay Path in his invalid buggy, not possible to get through gap. At one time he was provided with a key but the lock has since been changed. Barrier resp. of Surrey, have contacted footpath people

35 Ockleys Mead

**GGMC**

See recommendations

Poor attendance but better than before

BH can speak more fully on the possible plans for the future of the cricket club

**Attended Star Energy**

This is the first to be held since 2007 as nothing new has happened since then.

They have several wells in the area, including

a) Palmers Wood,

b) one opposite the RSPCA at S Godstone,

c) one off Outwood Road, Nutfield and

d) Kings Farm, Tilburstow Hill Road

a) goes on, no immediate change, been there since 1930s, Star have been in charge since 1963

b) & c) They plan to seal these off in the near future which will mean some equipment going in over a short period.

The access to the SG one is through the Garden Centre which is/was called Foresters. People in the immediate vicinity are being informed/visited to explain what is happening.

d) The current planning permission for this expires in Jan '11 and a new application will be going in probably in November. The well has been (relatively) productive and at present they are extracting 20 tonnes (barrels of oil), needing 1½ tankers per day. They wish to do some more test drilling, possibly leading to 4 new wells, more likely only 2. This they anticipate would double the current tanker movements, i.e. 3 per day (six movements). The new site (an area roughly half the size of the current) is immediately adjacent to the current and the access road already in place would serve it. There would be some disruption and noise over a short period whilst equipment is brought onto site and the drilling is taking place and then for its removal (as before) after which activity will be as now but in a slightly different place. They are asking to be allowed to work for 12 years but don't expect the well to last that long. Anything else you can see from the plan when it comes. The long term future of the site as a gas storage facility is still possible but the pipes are already in place for this so should not cause any hassle, if it happens.

GVA have asked that they explain their plans at the next GVA Forum in Feb. I think this should be extended to anyone in the villages who wishes to attend, this I will discuss with Felicity, I can't see a problem. Star have also offered to do a public exhibition in the autumn of '11 when their plans are more concrete.