

**Minutes of the Meeting of Godstone Parish Council held on Monday 6<sup>th</sup> December 2010 at the  
White Hart Barn, Godstone at 7.45pm**

**Present:**

Mr B Hubery – Chairman  
Mr R Bannister, Mrs V Cluff, Mrs E Jackson, Mr B Jeffries, Mr J Johnson, Mr  
K Knox, Mr T Tomlinson and Mr J Quincey.

**In attendance:** Mr C Anderson - Clerk to the Parish Council

Mr Knox left the meeting prior to discussion of item 12.

An Open Forum Session was held at 7.45pm.

**1. Apologies and reason for absence.**

All members present.

**2. Declaration of interest** by Members on any of the agenda items below.

There were none declared.

**3. Minutes** of the meeting held on 1<sup>st</sup> November 2010 were agreed and signed as a true record after amending the last sentence of item 8.1.2 to “Mr Tomlinson and Mr Hubery are investigating.”

**4. Matters Arising**

Item 7.2.4

Mr Quincey's list of items for consideration in next year's budget were: New field gate for Hilly Fields; a new notice board on Hilly Fields denoting who owns it etc. There is a splendid one at Kenley Airfield depicting the history of the battle of Britain; similar quality notice boards around Godstone Green depicting the rope walk and other aspects of the history of Godstone; the hedge that never appeared for Hilly Field; a contingency for a launch event for the playspace; clock maintenance; allowance for footpath clearing in the Parish, not currently done by SCC; twice yearly flailing of Hilly Field on a commercial basis, not as a favour so we know it will be done; a further reserved fund for 2012 celebrations.

**5. Reports**

5.1. Action taken – the following items were ratified:

1. Godstone Village School

Permission was given to display signs on the Village Green prior to the Christmas Fair to be held on Friday 10<sup>th</sup> December.

2. Rural Payments Agency

A payment received in error from the Rural Payments Agency has been returned.

3. Repairs to Doctor's Car Park

A cheque for £352.50 has been drawn and sent off to the contractors, NR Coppard Ltd as payment was required within 14 days of invoice.

4. Christmas Lights - Electricity

A quote received from E.ON was accepted in the sum of £39.00 + VAT being cheaper than EDF Energy.

5.2. Clerk's report

1. Parish Council Office – Christmas/New Year Opening

It was agreed the Office be closed on Friday 24<sup>th</sup> December and staff given the time off. The Office may be closed between Christmas and New Year, if staff wish to take holiday. The office will therefore re-open on Tuesday 4<sup>th</sup> January 2011.

2. Go for Green Spaces

A request for a donation from the Open Spaces Society was declined.

3. Grit Bins

A copy of some notes regarding gritting, supplied by our Insurance Company, had been circulated to members. In addition, members were informed that bins may be purchased from Surrey County Council; they can also be supplied by a local contractor at a much more competitive cost. The bins are not for use on the public highway which is the responsibility of Surrey County Council, but for areas which are privately owned. It was agreed that the Council should identify any areas to be covered and the cost of the bins required although no final decision was made. This will be discussed further at the next meeting.

5.3 Chairman's Report – (for noting) information only

Mr Hubery, with some other members, had attended the Institution and Induction of Reverend Paul Goodridge as the Rector of St Nicholas Church, Godstone.

5.4. Reports (for noting) from representatives on outside bodies etc.

Mrs Cluff had attended an open meeting arranged by Godstone Village Association meeting where it was agreed to support the Parish Council's comments concerning the proposed imposition of yellow lines by Surrey County Council in Godstone Village.

Mr Tomlinson, with Mr Johnson had met the contractor who was undertaking the white lining; it was hoped to complete the other car parks as soon as weather conditions allowed. Mr Tomlinson had also attended a meeting of Godstone United Charities where donations were agreed.

Prior to the start of the meeting, Mr T Elias (SCC Representative) reported on the current situation regarding the grit bins and that despite requests, Lagham Road from the A22 to the ambulance station had not been gritted. (The Clerk was asked to write to SCC Highways and our MP regarding this issue).

The local committee meeting had been postponed because of the weather; the subject of the imposition of yellow lines in Godstone was not on this agenda. Mr N Childs (TDC Representative) also raised concern over the potential loss of the 409 bus route and discussed alternatives such as the Taxi Voucher Scheme and Buses4U.

**6. Planning**

6.1 Meeting held on Monday 15<sup>th</sup> November 2010.

The minutes which had already been circulated were noted.

6.2 District Council Planning Decisions – the following decisions were noted:

TA/2010/1015 - Gibbs Mews, Ray Lane, Blindley Heath, RH7 6JH

Consent was granted for: Demolition of buildings. Erection of 3 x 1-bed terraced dwellings with integral garages. (Application for new planning permission to replace TA/2007/1012 to extend time limit for implementation)

TA/2010/1020 - 49 Lagham Road, Godstone, RH9 8HE

Consent was granted for erection of bay window to ground floor elevation.

TA/2010/1073 - Bellaron, Danemore Lane, Godstone, RH9 8JF

Permission was refused for erection of first floor side extension and single storey side/rear extension.

TA/2010/370 - 2 Elm Cottages, Godstone Hill, Godstone, RH9 8AH

Permission was refused for retention of change of use to provide 1 x 1-bed flat and 1 x studio flat, involving external alterations.

TA/2010/625 - Godstone Village Green, Godstone Green, Godstone, RH9 8DY

Consent was granted for refurbishment of playground area involving creation of mounded banks and installation of replacement play equipment.

TA/2010/952 - Forrest Nursery, Eastbourne Road, South Godstone, RH9 8JB

Advertisement consent was granted for display of double sided non-illuminated chalkboard sign at highway entrance. (Advertisement Consent).

TA/2010/1063 - Block 11 to 13, Lambs Business Park, Terracotta Road, South Godstone

Details were approved in respect of: Erection of 3 buildings comprising 1,920 sq. m of floor area (Class B1, B2 and B8) including 288 sq. m of mezzanine floor space to blocks 11/12 only with associated access, vehicle parking and landscaping (reserved matters relating to outline permission granted under 2006/1721 for access, landscaping, layout and scale).

TA/2010/1094 - 1 and 2 Elm Cottages, Godstone Hill, Godstone, RH9 8AH

Consent was granted for retention of car parking area.

TA/2010/1095 - 43 Lagham Road, South Godstone, RH9 8HE

Consent was granted for demolition of coal store & erection of single storey rear extension.

TA/2010/1117 - 9 Ivy Mill Lane, Godstone, RH9 8NH

Consent was granted for: Erection of conservatory to rear. Retention of 1.2m post and rail fence.

TA/2010/711 - Unit 1, Systems House, Eastbourne Road, Lingfield, RH7 6JP

Consent was granted for change of use to hand car wash.

TA/2010/753 - Land at Brickhouse Farm, Brickhouse Lane, South Godstone

Objection (Reg 3) was recorded in respect of: Retrospective application for the construction of bunds from soil and manure. (Surrey County Council Application ref SCC/2009/0148/EP)

TA/2010/1205 - 16 Dumville Drive, Godstone, RH9 8NY

Cloputd was granted (planning permission not required) for: Erection of single storey rear extension (Certificate of Lawfulness for a proposed development).

TA/2010/1216 - 67 High Street, Godstone, RH9 8DT

Permission was refused for erection of dormer window to rear roof slope.

6.3. Current Planning Lists and Applications – comments were agreed as follows:

TA/2010/1358/TPO - Whyte Gate Farm, Tilburstow Hill Road, South Godstone RH9 8LY  
TPO 21, 2008 (T) - Crown lift all trees within W.2 and W.3 to 4 metres from ground level

TA/2010/1357 - Broughton House, Water Lane, South Godstone, RH9 8JX  
Demolition of two dwellings, stables, work shops and motor trade building. Construction of 4 x 5 bedroom detached dwellings.

No comments or objections would be made in respect of the above two applications.

TA/2010/1384 - Jamaica Cottage, Tilburstow Hill Road, South Godstone, RH9 8LB  
Erection of a detached garage.

Object: Proposed garage is grossly oversized; though no overall size given. It is too high and only has one door; it appears part could have an alternative use.

TA/2010/1387 - Land at North Lodge, Standtich Farm, Tilburstow Hill Road, Godstone  
Infill and landscaping of two slurry pits. (part retrospective)  
Comment: the wheels of lorries should be washed before leaving site.

TA/2010/1396 - Bakers Mead, Godstone, RH9 8AU  
Erection of hip to gable end roof extension and erection of dormer window to rear roofslope. Insertion of rooflights to front roofslope. Extension of soil vent pipe to rear. (Certificate of Lawfulness for a Proposed Development)  
No comments or objections would be made in respect of the above application.

TA/2010/934 - 21 St Johns Meadow, Blindley Heath, RH7 6JU  
Erection of first floor side extension and conversion of garage to habitable accommodation  
Comment: Lack of clarity on drawings so unable to give response.

TA/2010/1414 - Stratton Cottage, Tilburstow Hill Road, Godstone, RH9 8LX  
Demolition of dwelling and erection of replacement dwelling.  
No plans received. To be considered at Planning Meeting.

TA/2010/1417 - 108 High Street, Godstone, RH9 8DR  
Change of use from Class A1 (Retail) to Class A2 (Financial and Professional Services).  
No comments or objections would be made in respect of the above application.

6.4 To consider other ongoing Planning Matters; the following were noted:

TA/2010/370 - 2 Elm Cottages, Godstone Hill, Godstone, RH9 8AH  
An appeal was made to the Secretary of State on 17<sup>th</sup> November 2010 following refusal of planning permission by Tandridge DC. All letters must be received by 29<sup>th</sup> December 2010.

The following appeals have been withdrawn:

Streete Court, Rooks Nest, Godstone – **1** Demolition of hall, outbuildings and bungalow. Erection of extensions and change of use of building to provide 73 bed hotel with spa and associated leisure club. Formation of parking for 115 cars and restoration of formal gardens – TA/2009/974 & **2** Demolition of existing hall and outbuildings. Erection of extension to north elevation to accommodate additional bedrooms. Provision of 115 car parking spaces and restoration of former gardens. (Listed Building Consent) – TA/2009/975

## 7 Finance

7.1. Accounts for payment. The following accounts were agreed for payment:

Fairalls (BM) Limited	Materials for maintenance/repairs at: Kiosk Godstone Green Burial Grounds	8.23 8.88 43.39	60.50
Tilleys Stonemasons Ltd	Repairs to the War Memorial at St Nicholas Church. <i>Paid from funds held for repairs to War Memorial.</i>		646.25
J Adams Contracts	Marking of parking bays in WHB car park		211.50
BTCV	Clearing at Blindley Heath - 27 <sup>th</sup> October 2010 <i>Paid from Blindley Heath Grant Fund.</i>		176.25
The Society of Local Council Clerks	Membership Subscription 2011 – Clerk Assistant Clerk	135.00 95.00	230.00
Petty Cash	Balance to £60.00. Stamps £34.56; Beverages £3.74; Stationery £11.98; Kitchen Consumables £3.31; Key £4.50.		58.09
Mrs V Cluff	Travel Cleaning materials	12.80 15.30	28.10
Garry Dicks	General maintenance – November 2010 Blindley Heath Burial Grounds Godstone Green  Hilly Fields – Fence at 2-3 Green View Labour Materials	90.00 90.00 495.00 675.00  45.00 110.00 155.00	830.00
CJ Anderson	Net salary – November Travel	874.97 2.00	876.97
K Barrett	Net salary – November Travel	443.41 22.40	465.81
Mrs L Spence	Net salary – November		26.20
G Coleman	Net salary – November (Litter clearance Blindley Heath)		65.61
Surrey County Council	Local Government Pension Scheme contributions – November		351.21
TOTAL			4026.49

### Direct Debits:

EDF Energy. Electricity charges quarter to 8<sup>th</sup> November 2010 - £99.05 due 22<sup>nd</sup> November.

BT. Telephone charges to 14<sup>th</sup> November - £69.38 – due 28<sup>th</sup> November

BT. Broadband charges to 18<sup>th</sup> November - £114.38 – due 2<sup>nd</sup> December

SOS Systems Ltd. Copier charges quarter to 8<sup>th</sup> November 2010 - £33.98 due 7<sup>th</sup> December.

7.2. Any other financial matters

1. Summary Financial Reports to 31<sup>st</sup> October. A copy had been circulated to members. The summary was signed and dated by the Chair; there were no questions. A copy of the accounting records for October, incorporating the bank reconciliation and including the bank statements, was available at the meeting for examination.

2. Internal Audit – 2010/11.

The quote from SCC, Internal Audit and Inspection Team is £540 (+ VAT) was accepted; there was no increase on last year.

### 3. Air Conditioning Service and Maintenance Contract

The annual maintenance contract from ACS Group renews on 17<sup>th</sup> December at a cost of £258.00 + VAT. Alternative quotes are being sought; it was agreed the lowest would be accepted if suitable.

## **8. Greens, Commons and Land**

### 8.1 Godstone Green

Nothing to report.

### 8.2 Blindley Heath

#### 1. BTCV

It had been suggested by Paul Newdick (TDC) that further scrub clearance be undertaken – two more days had been agreed. It was also agreed that Paul Newdick may authorise in future provided there are sufficient funds available from the grant.

#### 2. Local Nature Reserve Agreement

It was agreed that the Local Nature Reserve Agreement be reviewed before the expiry date so that a new up to date agreement could be appended to any agreement with SWT. The District Council have agreed to prepare a first draft for comment and discussion.

### 8.3 Hilly Fields

The Clerk briefly explained what had been found out so far regarding the history of the garden land. As soon as all the facts were available, members would be advised so a decision could be made on any further action.

## **9 Burial Grounds**

### 9.1 Applications for Exclusive Rights of Burial.

There were none.

### 9.2 Applications for consent to erect Memorials which appeared to be in accordance with the regulations were agreed for:

Grave 500 - Catherine Mary Carey  
Grave 511 – Christopher Brian Bailey

### 9.3 Burial Grounds – Plan of Graves

Chris Makin from Pear Technology, was willing to give a demonstration and suitable arrangements would be made. Alternative quotes are being investigated. Mrs Cluff reported that the plan of the burial grounds was progressing.

## **10 Kiosk**

Mr Tomlinson reported that the pictures were ready but could not be affixed because of condensation. In addition, the padlock had been stolen, arrangements for a replacement were discussed.

## **11. Godstone at Play**

Now that the District Council has granted planning permission, our Solicitors are applying to the Planning Inspectorate for the S38 permission; there has to be a period of consultation first. We have been advised of additional questions raised by the Planning Inspectorate and these are being responded to quickly so that the application can be resubmitted without delay. Mr

Quincey advised that if GAP was not successful with the Community Spaces grant certain other funding, namely COMMA, will have to be repaid (£6k). Other funding may be jeopardised if work does not start before March 31<sup>st</sup> 2011.

**12. Consultations**

1. Surrey Bus Review - Phase 2

Parishoners should be encouraged to complete the response form. The Council strongly object to the proposed changes to route 409; parishoners living along the existing route rely on the bus service for visits to the Doctors in Godstone and Lingfield – there is no other public transport. There would be no public transport to Godstone for those living in the new affordable housing units in Blindley Heath. Strongly recommend the route continues using smaller buses.

2. Surrey Transport Plan – Strategic Environmental Assessment: Scoping Report.

It was felt the report had good ideas but would be ineffective in use.

**13. Correspondence received** – the following were noted:

- 13.1 Surrey County Council – Surrey Matters, Winter 2010
- 13.2 English Rural Housing Association – Annual Report 2010
- 13.3 Open Spaces Society – Autumn 2010 Vol.29 No.9
- 13.4 The Wildlife Trusts – Natural World, Winter 2010
- 13.5 Surrey Wildlife Trust – Surrey Nature, Autumn 2010
- 13.6 CPRE – Countryside Voice, Winter 2010
- 13.7 Surrey County Playing Fields Association – The Playing Field, Autumn 2010

**Part 2.** – There was none.

The next meeting of the Parish Council will be held at 7.45pm on Monday 10<sup>th</sup> January 2011 in the Forman Institute, Blindley Heath.

The meeting closed at 9:40 pm.

Chairman ..... Date ..... 2011