

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

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AGENDA

Councillors are summoned to the **Annual meeting** of Godstone Parish Council to be held on **Tuesday 5th May 2026 at 7.30pm at St Stephens, South Godstone**

1. Election of the Chairman of the Council and Vice-Chairman

1.1 Nominations for Chairperson to be proposed and seconded by councillors.

1.2 Nominations for Vice-Chairperson to be proposed and seconded by councillors.

2. Questions from Members of the Public

2.1 A resident at the Enterdent has requested permission to install an EV Charging Point at the 'unofficial' parking area on PC land. To consider and agree or otherwise whether to approve the request.

3. Declarations of Interest

4. County and District Councillors – Brief report on matters affecting the Parish

5. Minutes of the full Parish Council meeting held on the 7th April 2026, and the Planning Committee meeting held on the 15th April 2026 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

6. Committees

6.1 Review of delegation arrangements to committees and sub-committees

6.1.1 Committees – Finance, Planning, and Greenspaces Committee

6.1.2 Sub Committees – To consider and agree or otherwise if any are needed.

6.1.3 Non-Standing Committees – HR, Staff Appeals, Staff Grievance and Disciplinary

6.2 Review of the Terms of Reference for committees - Finance; Planning, and Greenspaces Committee

6.3 Appointment of members to existing committees and appointment of each committee Chairperson - Finance; Planning; Neighbourhood Plan and Greenspaces Committee

6.4 Appointment of any new committees in accordance with standing order 4

7. Reports

7.1 Clerks Report - Matters to bring to the Councils attention.

7.1.1 **All areas – grass cutting** – The grass cutting contractor has provided a quote for a 3-year contract with an initial discount year 1 of 3% and subsequent year's price increases fixed at 3%. To consider and agree or otherwise whether to take up the 3-year contract.

8. Annual Matters to Review

8.1 Review and adoption of standing orders

8.2 Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses

8.3 Review of delegation arrangements to staff, not-for-profit bodies and other local authorities

8.4 Review of representation on or work with external bodies and arrangements for reporting back

9. Annual Review of Policies

Deferred to next meeting due to time constraints.

10. Finance Matters

10.1 Annual Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.

10.2 Grants and CIL

- 10.2.1 Grants
- 10.2.2 CIL
- 10.3 Accounts for payment - to approve MAY accounts for payment
- 10.4 Accounting Statements - Summary Financial Report and end of year review
 - 10.4.1 Summary Financial Report to APRIL receive and end of year review

11. Meetings 2024 – 2025 - Determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

12. Appointments of areas of inspection responsibilities

- 12.1 Chairman's Report – (for noting) information only.
- 12.2 Reports (for noting) from representatives on outside bodies etc.
- 12.3 BHLG

13. Greens, Commons and Land, to include:

13.1 Godstone, including Hilly Fields

- 13.1.1 **Slip road to the Hare & Hounds** - Trip hazard due to damaged tarmac – To consider and agree or otherwise what action to take.
- 13.1.2 **Godstone Green - Wooden Bollards** – 13 new wooden bollards needed for various areas of the Green – verbal quote for installation received £50 per bollard including concreting in. Total £650. To consider and agree or otherwise whether to proceed.
- 13.1.3 **Southview**
- 13.1.4 **Wagon Pond**
- 13.1.5 **Hilly Field** – grass cut again without PC permission – To consider and agree or otherwise whether to take any action and if so what action to take.

13.2 **Salisbury Road Allotments**

13.3 **Tilburstow Hill/The Enterdent**

13.4 **South Godstone**

- 13.4.1 **Xmas Lights Update** – Contractor investigated alternative power solutions, not available, suggested using another tree where the PC can obtain permission to use a power source. To consider and agree whether to investigate using other trees e.g. at St Stephen's Church.

13.5 **Blindley Heath**

- 13.5.1 **Willow Tree near the pond** – response received from SCC Highways regarding the issue with the tree and drainage. To consider and agree next steps.
- 13.5.2 **Track at Blindley Heath** – unauthorised work carried out on track including the laying of hardcore – To consider and agree or otherwise what action the PC wishes to take.
- 13.5.3 **Maynards Wayleave** – To consider and agree whether to allow owners lawyer to draft a Deed of Easement in place of the PCs standard annual wayleave agreement.
- 13.5.4 **Potholes in carpark** – Cricket Club asking when the PC will fix the potholes now that flooding issue resolved. To consider and agree or otherwise whether to obtain a quote to fix the potholes.

14. Burial Grounds and Memorials

- 14.1 Exclusive Rights of Burial Applications; Memorial Applications; and Bench Memorial Applications

15. Correspondence

16. A.O.B

- 16.1 Annual Parish/Village Meeting

17. CURRENT PLANNING ISSUES (Applications with a comment deadline prior to the next Planning Committee Meeting).

- 17.1 **2025/603** – 87 High Street, Godstone, Surrey, RH9 8DT – Demolition of modern extensions and change of use of existing hotel to form 4no. dwellings, erection of 5no. dwellings in surrounding land and associated alterations to access and parking.
- 17.2 **2026/41** – Woodland Green, Carlton Road, South Godstone, Godstone, Surrey, RH9 8LE – Erection of a single storey side extension. Front/side extension to existing garage and a first-floor extension above the garage with gable end. Erection of gable roof over existing entrance porch and changes to fenestrations.

- 17.3 **2026/312** – 3 Winders Hill Cottages, Quarry Road, Godstone, Surrey, RH9 8DQ - Enlargement of 1no ground floor window & blocking up small adjacent window. Repointing of waste stack.
- 17.4 **2026/389** – 48 Dewlands, Godstone, Surrey, RH9 8BS – Demolition of existing detached garage and erection of a single storey rear and front porch extensions with extended vehicle crossover, with rooflights proposed to extension.
- 17.5 **2026/435** – The Old Stables, Danemore Lane, South Godstone, Godstone, Surrey, RH9 8JF - Change of use to general residential garden use, which includes existing garden outbuildings. Lawful Development Certificate (existing).
- 17.6 **2026/124** – Land Adjacent to Heathview, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7 6LG – An engineering operation. The laying of a hardstanding including hardcore and concrete. (Certificate of Lawful Development) **Clerk's Note:** majority of work done 4 years ago

18. Matters for reporting or inclusion on future Agendas

19. Dates of forthcoming meetings

- Greenspaces Committee Meeting – 11th May 2026, 10am in the Bounty, Godstone Green
- Annual Parish/Village Meeting – 18th May 2026, 7pm at St Stephens Church Hall, South Godstone
- Planning Committee Meeting – 20th May 2026, 6:30pm in the Bounty, Godstone Green
- Finance Committee Meeting – Date to be confirmed, in the Bounty, Godstone Green
- Full Parish Council Meeting – 1st June 2026, 7:30pm at St. Stephens Church Hall, South Godstone

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The nature of the business to be discussed relates to an hourly rate increase for one member of staff to bring in line with the National Living Wage.

Janette Coulthard
Clerk & RFO

JLCoulthard

Issued 29th April 2026