Godstone Parish Council

(serving the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council
J Coulthard

Admin Assistant to the Parish Council
G McPartlin

The Bounty
Godstone Green
Godstone, Surrey, RH9 8DY

Telephone/Fax: 01883 744209

MINUTES

of the meeting of Godstone Parish Council held on **Tuesday 1st June 2026 at 7.30pm** at St Stephens Church, South Godstone

Chair: Cllr S Beagley
Vice Chair: Cllr L Case
Present: Cllr Jon Goodman, Cllr C Farr, Cllr S Farr, Cllr K Ward, Cllr Colin White
In attendance: J Coulthard (Clerk), D Cllr Crane, 6 x Residents

21/26	**1 QUESTIONS FROM MEMBERS OF THE PUBLIC**	
	1.1 A resident emailed the Clerk asking for the parking bays to be remarked out in the White Hart carpark due to inconsiderate parking and people parking diagonally across bays. **IT WAS AGREED** to obtain quotes for repainting the lines and that the Clerk/Assistant Clerk will obtain the quotes to present to Cllrs for consideration. 1.2 A resident from the South Godstone Village Action group emailed the Clerk to request permission to hang a banner protesting the building of 500 houses on Land to the North of South Godstone (Application Ref 2026/394) on or around the bus shelter on the corner where Tilburstow Hill Road meets Eastbourne Road (the A22) (Anglefield Corner Bus Shelter). **APPROVED** with the following caveats: • The primary use as a bus shelter should not be impeded in any way. • No direct fixing of the banner to the structure is to be made. (Cllr Chris Farr mentioned that when he put a banner on the shelter, he had a frame specially made to fix the banner on and this was then fixed to the roof via two tywraps (a.k.a. cable ties)), so no nails, screws or any other invasive building method. • The Parish Council will not be responsible or liable for any matter arising from the permission granted • The permission is granted on a one-off basis, and the banner must be removed when it no longer serves a purpose i.e. when the final decision regarding the planning application is made. • No rights are inferred with the permission granted. 1.3 A representative from the South Godstone Village Action group asked when the PC would share the response they had commissioned from the planning expert for the planning application 2026/394 – The Clerk advised that the PC was still waiting for the draft response. The PC responded that it would share the response as soon as it could. 1.4 D Cllr Mike Crane reported that there were 117 comments objecting to planning application 2026/394 on the Tandridge District Council (TDC) planning portal. He asked if the Parish Councillors would be objecting as individuals. As the planning application had been considered at the PC's Planning Committee Meeting on the 20th May, Cllrs were free to respond and individual Cllrs confirmed that they would be objecting. 1.5 A resident asked if the PC would be objecting to planning application 2026/491 for 74 dwellings at Blue Anchor Farm Cottages. The Clerk advised the resident that as the PC would be considering this application later in the meeting, the PC had not yet formed an opinion and therefore could not give an answer at this point in the meeting. The resident advised that she had only found out about the application yesterday and neighbours had not been notified. D Cllr Mike Crane advised that he would pursue this with TDC Planning. 1.6 Representatives of the Godstone Allotment Association thanked the PC for installing the chain to prevent unauthorised parking in the allotment carpark. They also	**JC/GM**

	asked about item 7.1.4.1 on the agenda regarding the boundary agreement for the allotment. Cllr Gardner explained what the agreement related to and that it was designed to confirm the boundary with a neighbour and ensure that they retained responsibility for a concrete retaining wall on the boundary. 1.7 The Clerk advised that there had been a complaint from a neighbour regarding the installation of the chain at the allotments as it was making it difficult for her to park in her normal parking space. Discussions are ongoing. Cllr Beagley reported that a sign would be hung on the chain which would help make it more visible. 1.8 A resident asked about item 7.3.1.1 on the agenda relating to a request for a grant from the PC for St Stephens School to go towards a project to create a Multi-Use Games Area on the school premises. The Clerk advised that she needed to check whether there was a legal power for the PC to be able to award such a grant.	
22/26	**2 APOLOGIES**	
	Apologies received and accepted for Cllr J Gardner.	
23/26	**3 DECLARATIONS OF INTERESTS**	
	None	
24/26	**4 COUNTY AND DISTRICT CLLRS** – Brief report on matters affecting the Parish.	
	Cllr Chris Farr in his capacity as Surrey County Cllr reported that Surrey County Council continued to be focussed on the Local Government Reorganisation. In his capacity as District Cllr, he reported that the Tandridge Local Plan was out for consultation (Regulation 18) and he urged residents to review it and comment. D Cllr Mike Crane endorsed Cllr Chris Farr's comments about the Tandridge Local Plan. He also reported that the TDC Asset Transfer programme was proceeding at pace.	
25/26	**5 MINUTES**	
	MINUTES of the full Parish Council meeting of the 5th May 2026 and the Planning Committee meeting held on the 20th May 2026 were agreed and signed as true record. (LGA 1972 Sch.12 s41)	
26/26	**6 REPORTS**	
	6.1 Clerks Report - Matters to bring to the Councils attention. **6.1.1 Donation offer -** A resident has written to the Parish Council with the offer of a no strings attached donation of £4,000. The only stipulations are that the money must be used to benefit the residents of Godstone and/or the surrounding environs and that they remain anonymous. To consider and agree or otherwise whether to accept the donation. **IT WAS AGREED** that the PC would accept the donation and the Clerk would write to the doner to express the PC's grateful thanks. **6.1.2 Internal Audit –** The Clerk has postponed the internal audit to the 2nd of June. All evidence required by the Internal Auditor has been collated and was sent in advance on the 21st May. Actions have been completed to try to ensure that the Website is WCAG 2.2 compliant as regulations require and the website has been checked to ensure it contains the relevant information for transparency. The Clerk is still working on a couple of things which will be on the website ahead of the external audit. **NOTED.** • **The Bounty –** The refurbishment contractor visited and reviewed the work that still needs to be done. He reported that the floor in corner behind the Clerk's desk is rotten and in very bad condition and needs replacing at the same time the wall is plastered. Cllr Gardener advised the Asst Clerk that the work on the floor requires a carpenter. The refurbishment contractor said there needs to a trench dug behind the Bounty to stop water seeping into the walls and into the floor. Cllr can bring machine down and the large football net behind the Bounty can be moved when we do the work. To consider and agree or otherwise a date for digging the trench. **IT WAS AGREED** that Cllrs Beagley and Gardner would meet at the Bounty to reassess and discuss. **IT WAS ALSO AGREED** that the Clerk/Asst. Clerk would obtain quotes for repairing the floor. • **The Bounty** – The electricity smart meter is not working. Smartest Energy is investigating, and the Assistant Clerk is awaiting an update. Meter readings have been submitted. **NOTED**	**SB/JG JC/GM**

	• **The Bounty –** A tree within the Godstone School boundary has branches extending over and into the air-source heat pump and onto the roof. To consider and agree whether to ask the school to have the tree pollarded**. – IT WAS AGREED** that the Clerk would contact the school to request that the tree be pollarded. • **Memorial Plaque -** A memorial plaque has been dropped off at the office for Cllr Beagley to fit on a bench. To agree a date for fitting the plaque**.** Cllr Beagley confirmed that this had been done. • **Logo –** Cllr Ward arranged for a new logo to be created for the Parish Council. To consider and agree or otherwise whether to use the Logo as is. **IT WAS AGREED** that more work was required on the logo. • **Planning Training –** the Trainer has offered the 8th and the 15th for the training course. Only three Cllrs have responded to advise which of the dates they can make. The training course can accommodate a max of 25 people. Would the Parish Councillors be happy to offer spaces to Cllrs from Bletchingley Parish Council for a fee. To consider and agree or otherwise whether to offer spaces to Cllrs from Bletchingley. **IT WAS AGREED** that the Clerk could offer spaces to Cllrs from Bletchingley and Nutfield PC. **6.2 Chairperson's Report –** (for noting) information only. Nothing to report. **6.3 Reports (for noting) from representatives on outside bodies etc.** Nothing to report. **6.4 Reports from Committees** None.	**JC** **JC**
27/26	**7 GREENS, COMMONS AND LAND**	
	7.1 Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields **7.1.1 Godstone Green** **7.1.1.1** Refitting of 'no horse riding' and 'no cycling signs on Godstone Green. To consider and approve or otherwise the quote for the refitting. **APPROVED**. Cllr Case reported that the pond was nearly empty and that the new benches and boundary posts had been installed. **7.1.2 Greenview** **7.1.2.1** BT Openreach have requested a wayleave over a corner of Greenview so they can put some trunking in to enable full fibre broadband connections in that area of Godstone. This is the simplest and cheapest way to install the connection as other options will lead to expensive and inconvenience residents as the road will need to be closed. Agreement for the wayleave was approved at the Greenspaces Committee. **IT WAS AGREED** that the Clerk could sign the Wayleave Agreement with BT Openreach. **7.1.3 Playground** Cllr Case reported that the gate at the playground had been fixed and the two new items of play equipment are being used frequently. Cllr Case advised she was waiting to find out if the PC will receive an award from the TDC CIL Fund for the outdoor gym, CCTV and safety lighting. **7.1.4 Allotments** The Clerk reported that the boundary agreement pertaining to the boundary with the concrete retaining wall was being drafted. Cllr Ward reported that the water harvesting at the allotments was going well. **7.1.5 Hilly Fields** Cllr Case reported that she believed that the Godstone Preservation Society were planning another cut of the field. It had previously been agreed that the Clerk would try to obtain advice on the management of the field from Surrey Wildlife Trust and the Clerk advised that this had not yet be done but would be once the work related to audits was completed.	**JC**

	7.1.6 St Nicholas Church Cllr Beagley reported the PC's grass cutting contractors would be visiting on Wednesday. Cllr Case commented that the Church had 10 weddings booked so far for the summer and they needed to tidy the garden of remembrance. **7.1.7 The Enterdent** Cllr Christmas asked what had happened about the EV Charging cable issue. Cllr case reported that cable had been removed and the resident was no longer pursing their request as Cllr Case had visited the resident and explained the situation. **7.2 Tilburstow Hill and The Enterdent** Nothing to report. **7.3 South Godstone** **7.3.1** St Stephens School have requested a grant of £1,500 towards the creation of a MUGA at the school. The PC does not have a budget for grants. There is potential to move money from another budget line. To consider and agree or otherwise whether to provide a grant for the total amount or a proportion of the amount. – The Clerk had explained earlier that she needed to check whether there was a legal power allowing PCs to donate to schools and would report back to Cllrs. **IT WAS AGREED** to defer the decision to the next meeting. **7.4 Blindley Heath** Cllr Bealey and Cllr Chris Farr reported that the two replacement benches had been installed and that the inscription plaques had also been installed. **7.5 Burial Ground - Exclusive Rights of Burial Applications and Memorial Applications** Nothing to report. **7.6 All Areas – Tree Survey –** To note the survey work has been completed report pending at the time of preparing the agenda. **NOTED.**	
28/26	**8 FINANCE MATTERS**	
	8.1 Accounts for Payment - Approve JUNE accounts for payment. **APPROVED** **8.2** Finance Papers up to - Bank Reconciliation and Accounts Reports May 2026 – Income & Expenditure; Reserves, Balance Sheet and Summary of Funds). To review and approve. **APPROVED.**	
29/26	**9 TDC ASSET TRANSFER**	
	9.1 Featherstone Playground and Playing Field Update (Clerk) The Clerk advised she had chased for an update regarding whether the land currently boarded off for the TDC development would be included in the transfer and for confirmation that the road and parking area would not be included in the land to be transferred but had not heard anything from TDC. Cllr Chris Farr asked the Clerk to forward the chasing email to him, and he would follow up with the TDC Asset Transfer team. The Clerk also reported that she had still not heard from St Stephen's School regarding whether they wished to pursue their expression of interest in Hunter's Chase Playground and confirmed that the transfer of the Public Conveniences in Godstone was still on hold.	
30/26	**10 GOVERNANCE**	
	10.1 Risk Register – To note the Risk Register is still under review. **NOTED. The** Clerk reminded Cllrs that she needed them to assist with the review of the register for their areas of responsibility. **10.2 Privacy Statement –** To note that the website now has a Privacy Statement which meets the requirements of Assertion 10 of the AGAR. **NOTED.**	
31/26	**11 POLICIES & PROCEDURES**	
	11.1 Data Protection Policy – to note that the PC's Data Protection Policy is now on the website to comply with Assertion 10 of the AGAR. The Policy is old so needs to be reviewed. To nominate a Cllr or Cllrs to review the policy with the Clerk. **IT WAS AGREED** that Cllr Christmas would review the policy with the Clerk.	**DC/JC**

32/26	**12 SALC/NALC**	
	12.1 To consider and agree or otherwise which Cllr will attend this year's SALC AGM. In Person Ticket £45 ex. VAT or online attendance £18 ex. VAT. Venue Silvermere Golf Club, Cobham. Time 10:30am. **IT WAS AGREED** that the Clerk would purchase an online ticket for Cllr White.	**JC**
33/26	**13 CORRESPONDENCE**	
	Nothing to report not already covered.	
34/26	**14 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS**	
	• The request for a grant from St Stephen's School towards their MUGA.	
35/26	**15 AOB**	
	Cllr Case requested permission for the Oldencraig working party to contact the owners of the land to check whether the land was still available to be gifted to the PC as per previous discussions. **IT WAS AGREED** that the working party could contact the owners via the Clerk. Cllr Case also mentioned that the memorial area for Sergeant Fennemore needed tidying. **IT WAS AGREED** that Cllr Goodman would tidy the area.	**JC/LC** **JG**
36/26	**16 CURRENT PLANNING ISSUES (Applications with a comment deadline prior to the next Planning Committee Meeting)**	
	16.1 **2025/1377** – Land Rear of Clock House, Ivy Mill Lane, Godstone, Surrey, RH9 8NE – Installation of ground-mounted solar PV array and battery storage. **RESOLVED – NO OBJECTION** – The PC reviewed the application and could not identify any material reasons for objecting. 16.2 **2026/447** – Elm Farm, Eastbourne Road, South Godstone, Godstone, Surrey, RH9 8JB – Variation of Condition 2 (Approved plans) of planning permission 2023/787 dates 24/10/2025 (Demolition of existing buildings and erection of 23 dwellings, with associated parking, amenity space and modification of the existing vehicular access) to allow minor amendments to the site layout and floor plans. **RESOLVED – NO OBJECTION** – The PC reviewed the application and agree that he the changes were mainly to ensure that the applicant was complying with the conditions applied when original permission was granted. 16.3 **2026/491** – Land at Blue Anchor Farm Cottages, Eastbourne Road, Blindley Heath, Surrey, RH7 6JL – Outline planning application for up to 74 dwellings, including affordable homes, and 2,900sqm of commercial floor space, with all matters reserved except access from Eastbourne Road. **RESOLVED – OBJECTION** – The Parish Council reviewed the application and identified several material planning reasons for objection. Although the site is in Flood Zone 1, indicating a low risk of flooding, the wider area is at high risk of flooding. The Council also noted potential loss of amenity for neighbouring residents, as the proposed industrial units would be located at the end of their gardens. The site is within the Green Belt, although a small proportion may be considered grey belt. The proposal could also affect an area of National Landscape Value, place additional pressure on the water supply and increase traffic on the A22. **IT WAS AGREED** that Cllr Case and the Clerk would draft the response to TDC for review by the Planning Committee before submission. 16.4 **2026/554** – Pucks Cottage, Godstone Green, Godstone, Surrey, RH9 8DZ – Demolition of existing shed. Erection of detached garden room. – **NO OBJECTION** The Parish Council reviewed the application and did not identify any material planning reasons that permission should be refused. 16.5 **2026/581** – 64 Tylers Close, Godstone, Surrey, RH9 8AW – Hip to gable loft conversion with rear-aspect box dormer. - **NO OBJECTION** The Parish Council reviewed the application and did not identify any material planning reasons that permission should be refused.	**JC/LC**

	16.6 **Any other planning matters** 16.6.1 **Norbryght, Tilburstow Hill Road, Sout Godstone, Godstone, Surrey, RH9 8NA -** To note the appeal for the Erection of 7 dwellings, car parking and associated landscaping to the rear of Dippen Hall. **NOTED**. 16.6.2 **Land Adjacent to Heathview, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7 6LG** – To note the appeal for the erection of a mobile home. **NOTED.** The Clerk asked if the Planning Committee would be happy to have two planning committee meetings per month and remove the planning section from the full Parish Council to help reduce the length of the full meeting and so that Cllrs Chris and Sue Farr did not feel they had to leave the meeting early. The Planning Committee were happy to have two Planning Committee meetings per month, timings to be agreed at the next Planning Committee meeting.	
37/26	**17 DATES OF FORTHCOMING MEETINGS**	
	• Extra Ordinary Meeting – 17th June 2026, 6pm in the Bounty, Godstone Green • Planning Committee Meeting – 17th June 2026, 6:30pm in the Bounty, Godstone Green • Greenspaces Committee Meeting – 6th July 2026, 10am in the Bounty, Godstone Green • Full Parish Council Meeting – 6th July 2026, 7:30pm in St Stephen's Church, South Godstone **Part 2 –** To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information. A resolution was not required. There being no other business the Chair closed the meeting at 8:55pm.	

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Signed Chairperson	Print Name	Date

APPENDIX A

To be processed from 6th June 2026 FPC Meeting of Godstone Parish Council - MAY/JUNE PAYMENTS

4. Finance - Accounts for payment - to approve MAY/JUNE accounts for payment

Clerk/Office Use											
Rialtas	**USE EMR or CIL**	**Paid on**	**GPC Ref.**	**Business**	**Invoice**	**Invoice Date**	**Payment For**	**Net amount**	**VAT**	**Invoice Total**	**Information**
			Salary Payments								
			G1960 - 1963	Salaries	MAY		Salary	£ 3,341.38	£ -	£ 3,341.38	Within budget available
				HMRC			NI and Income tax				
				NEST Pension			Pension contribution				
			Direct Debits								
			G1959	SES		05/06/2026	Water	£ 33.43	£ -	£ 33.43	Est
			G1964	Lloyds Bank		22/06/2026	Service Charge	£ 4.25	£ -	£ 4.25	Est
4085			G1965	BT	M148PR	28/06/2026	Telephone and Internet	£ 49.95	£ 9.99	£ 59.94	Est
				Smartestenergy	FH88Z6BBE/008	05/06/2026	Electricity	£ -	£ -	£ -	Est.
			Total					**£ 87.63**	**£ 9.99**	**£ 97.62**	
			Invoices for Payment								
			G1948	Broadleaf Tree Services	May-26	05/05/2026	Bench Removal and Install new Benches	£ 2,684.00	£ -	£ 2,684.00	
			G1949	Janette Coulthard	GB64WOU2GAEUD	12/05/2026	3 x Picture Frames APM Certificates	£ 16.66	£ 3.33	£ 19.99	
			G1950	HPS	6892	12/05/2026	IT Support & Web Hosting 01/01/26 - 31/03/26	£ 226.05	£ 45.21	£ 271.26	
			G1951	Broadleaf Tree Services	15779	14/05/2026	Pollarding of trees at St Nicholas Church	£ 2,100.00	£ 420.00	£ 2,520.00	

			G1952	Gillian McPartlin	109829	18/05/2026	Locinox Puma hinges for playground	£ 36.50	£ 9.05	£ 45.55	Urgent authorised by SB due to potential risks
			G1953	Gillian McPartlin		17/05/2026	White Tack for APM	£ 2.20	£ -	£ 2.20	
			G1954	Janette Coulthard		16/03/2026	Postage for legal documents - Ashill Deed of Easement	£ 10.25	£ -	£ 10.25	
			G1955	Countrywide Grounds Maintenance	691402	19/05/2026	Area G1- Godstone Green (Cut G1 & Strim)	£ 672.00	£ 134.40	£ 806.40	
			G1956	Countrywide Grounds Maintenance	691400	19/05/2026	Area G3- Blindley Heath Common	£ 252.00	£ 50.40	£ 302.40	
			G1957	Countrywide Grounds Maintenance	691401	19/05/2026	Area G2-St Nicholas Churchyard Burial Ground	£ 760.00	£ 152.00	£ 912.00	
			G1958	Gaia Environmental Ltd	3629	03/05/2026	1 x Japanese Knotweed Treatment April 2026	£ 300.00	£ 60.00	£ 360.00	
			G1966	Independent Builds Merchand Group Ltd (Fairalls)	21482	29/05/2026	Post for Allotment Parking Chain, adhesive for memorial plaque bench	£ 32.76	£ 6.55	£ 39.31	
			G1967	Gillian McPartlin	`-	15/05/2026	1 x Extra Secure Lock & 8 x Keys (GG Pond Tail Gate)	£ 209.54	£ -	£ 209.54	
			Total					**£ 7,301.96**	**£ 880.94**	**£ 8,182.90**	

Rialtas Month: 2 MAY

*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations.
**Employee/Employers total payment paid by GPC.

£10,730.97 **£890.93** **£11,621.90**