

Godstone Parish Council

(serving the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

J Coulthard

The Bounty
Godstone Green
Godstone, Surrey, RH9 8DY

Admin Assistant to the Parish Council

G McPartlin

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MINUTES

of the meeting of Godstone Parish Council held on **Tuesday 5th May 2026 at 7.30pm** at St Stephens Church, South Godstone

Chair: Cllr S Beagley

Vice Chair: Cllr L Case

Present: Cllr J Gardner, Cllr Jon Goodman, Cllr C Farr, Cllr S Farr, Cllr K Ward, Cllr Colin White

In attendance: J Coulthard (Clerk), D Cllr Crane, 4 x Residents

01/26	<p>1 ELECTION OF THE CHAIR AND VICE CHAIR</p> <p>1.1 Nominations for Chairperson to be proposed and seconded by councillors. – Cllr Beagley was nominated and seconded and unanimously elected as Chair.</p> <p>1.2 Nominations for Vice-Chairperson to be proposed and seconded by councillors – Cllr Case was unanimously nominated and seconded and unanimously elected as Vice Chair.</p> <p>All Cllrs were present at the meeting and therefore no apologies were offered.</p>	
02/26	<p>2. QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <p>2.1 A resident at the Enterdent has requested permission to install an EV Charging Point at the 'unofficial' parking area on PC land. To consider and agree or otherwise whether to approve the request. – Before the discussion started, Cllr Christmas declared a non-pecuniary interest in this item. The nature of the interest being that he is a neighbour of the resident. Cllr Christmas asked to provide additional information and mentioned that this is the first resident of the Enterdent to want an EV Charger and that the resident already runs a cable from their shed. The Parish Council (PC) advised that they believed that it would be necessary to ask for permission from the Secretary of State as the area was Common Land. IT WAS AGREED to defer the discussion and decision to the Greenspaces Committee meeting on the 11th May.</p> <p>2.2 A resident representing the South Godstone Village Action (SGVA) group spoke to raise awareness that the planning application for 500 houses in South Godstone (Pale Park) was now live on the Tandridge District Council (TDC) planning portal. He advised that the SGVA was mustering support and would be holding a meeting next Sunday. He reported that the group were looking for a planning expert to help them formulate their comments on the application. He asked if the PC would share the expert advice that they were obtaining. IT WAS AGREED to share the advice received from the Planning Expert that the PC was working with.</p> <p>2.3 D Cllr asked if the PC were going to use the same Planning Expert, they had used previously the reason being that he had concerns about how much of a contribution he had made the last time the PC used his services. – The Clerk explained that the previous comments referred to by D Cllr Crane were written by herself and Cllr Case using information provided to the PC. The draft had been sent to the Planning Expert to review. He had corrected some of the comments and added supporting statements referring to the relevant regulations as well suggesting one of two additional points. D Cllr Crane responded that he had not been aware of this and retracted his concerns.</p>	<p>GSC</p> <p>JC</p>
03/26	<p>3 DECLARATIONS OF INTERESTS</p>	
	<p>None other than the interest declared by Cllr Christmas at 2.1.</p>	
04/26	<p>4 COUNTY AND DISTRICT CLLRS – Brief report on matters affecting the Parish.</p>	
	<p>D Cllr Crane advised he had nothing to report.</p> <p>S Cllr Chris Farr reported that Surrey County Council continued to be focussed on the Local Government Reorganisation.</p>	

05/26	5 MINUTES	
	MINUTES of the full Parish Council meeting of the 7 th April 2026 and the Planning Committee meeting held on the 15 th April 2026 were agreed and signed as true record. (LGA 1972 Sch.12 s41)	
06/26	6 COMMITTEES	
	<p>6.1 Review of delegation arrangements to committees and sub-committees</p> <p>6.1.1. Committees – Finance, Planning, and Greenspaces Committee – IT WAS AGREED that the delegation arrangements would remain the same subject to the change mentioned at 6.1.3 regarding additional authority delegated to the Planning Committee to be able to engage the services of a Planning Expert.</p> <p>6.1.2. Sub Committees – To consider and agree or otherwise if any are needed. Non-Standing Committees – HR, Staff Appeals, Staff Grievance and Disciplinary – IT WAS AGREED that no other Committees were needed. The Clerk mentioned that she would need a Staffing Committee to stand soon for a meeting to review staff contracts.</p> <p>6.1.3. Review of the Terms of Reference for committees - Finance; Planning, and Greenspaces Committee - The Clerk mentioned that there needed to be some changes to the Terms Reference (ToR) for each Committee as their remits had changes slightly over time. Prior to the meeting the Clerk had circulated an amended version of the Planning Committee ToR which included a new paragraph delegating the authority to engage a Planning Expert prior to gaining approval from the full PC to ensure enough notice could be given to the Planning Expert to work on an application. The version of the ToR circulated, was APPROVED. IT WAS AGREED that the Greenspaces Committee and the Finance Committee would review their ToRs and the Clerk would create the new versions.</p> <p>6.1.4. Appointment of members to existing committees and appointment of each committee Chairperson - Finance; Planning; Neighbourhood Plan and Greenspaces Committee. Planning Committee – the following Cllrs were appointed the Planning Committee – Cllrs S Beagley, L Case, J Gardner, J Goodman, and K Ward. Finance Committee – the following Cllrs were appointed to the Finance Committee – Cllrs S Beagley, L Case, D Christmas, K Ward and C White. Greenspaces Committee – the following Cllrs were appointed to the Greenspaces Committee – Cllrs S Beagley, L Case, D Christmas, C Farr, and S Farr. Staffing Committee – the following Cllrs were appointed to the Staffing Committee – Cllrs S Beagley, L Case, D Christmas and J Goodman.</p> <p>6.1.5. Appointment of any new committees in accordance with standing order 4. None required.</p>	<p>LC/SB/ DC/JG/ JC</p> <p>GSC/F C/JC</p>
07/26	7 REPORTS	
	<p>7.1 Clerks Report - Matters to bring to the Councils attention.</p> <p>7.1.1 All areas – grass cutting – The grass cutting contractor has provided a quote for a 3-year contract with an initial discount year 1 of 3% and subsequent year's price increases fixed at 3%. To consider and agree or otherwise whether to take up the 3-year contract. IT WAS AGREED to take up the 3-year contract.</p>	

08/26	8 ANNUAL MATTERS TO REVIEW	
	<p>8.1 Review and adoption of standing orders – ADOPTED.</p> <p>8.2 Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses. Cllrs C & S Farr reported that the agreement with Surrey Wildlife Trust for managing the Blindley Heath SSSI needed to be reviewed. IT WAS AGREED that the Clerk would add this to the Office task list. They mentioned that the Blindley Heath Liaison Group meeting would need to be arranged.</p> <p>8.3 Review of delegation arrangements to staff, not-for-profit bodies and other local authorities – Cllr Gardner mentioned that something needed to be done about the fact that no organisation had been given delegated authority for Hillyfields but one seemed to have assumed delegated authority. IT WAS AGREED to defer a discussion on what action to take to the Greenspaces Committee.</p> <p>8.4 Review of representation on or work with external bodies and arrangements for reporting back – IT WAS AGREED that the following Cllrs would be the representatives for each body listed: Sibelco – North Park Quarry Liaison Group – Cllr L Case. Blindley Heath Liaison Group – Cllrs Chris and Sue Farr. Godstone Preservation Society – Cllr Case. Thameslink Govia – Cllr White. RACC – Cllr Farr.</p>	JC
09/26	9 ANNUAL REVIEW OF POLICIES	
	This item was deferred to the next meeting due to time constraints.	
10/26	10 FINANCE MATTERS	
	<p>10.1 Annual Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence. – The Clerk reported that the total s.137 spend for 2025/26 was £150 which was payment and a donation to the RBL for three wreaths for each village for Remembrance Day.</p> <p>10.2 Grants and CIL 10.2.1 Grants – The Clerk reported that not given or received any grants during 2025/26 and had received a donation of £600 from the Godstone Fete Committee. 10.2.2 CIL – The Clerk reported that the PC had received £7695 in CIL money and had spent £17,000 of earmarked CIL money on match funding to TDC for the refurbishment of Hunters Chase Playground.</p> <p>10.3 Accounts for payment - to approve MAY accounts for payment – APPROVED. Please see Appendix A for list of payments approved.</p> <p>10.4 Accounting Statements - Summary Financial Report and end of year review. The end of year reports for 2025/26 had been circulated to Cllrs prior to the meeting. The reports were ACCEPTED. 10.4.1 Summary Financial Report to APRIL receive and accept. ACCEPTED.</p>	
11/26	11 MEETINGS 2026-2027	
	<p>11.1 Full Parsh Council meetings – IT WAS AGREED that these would continue to be scheduled for the first Monday of each month at 7:30pm unless there was a Bank Holiday Monday. In which case the meeting would be scheduled for the Tuesday immediately following.</p> <p>11.2 Planning Committee meetings – IT WAS AGREED that these would continue to be held on the third Wednesday of every month at 6:30pm in the Bounty.</p> <p>11.3 Finance Committee meeting – IT WAS AGREED that the Clerk would suggest a date for the next meeting.</p>	JC
12/26	12 APPOINTMENTS OF AREAS OF INSPECTION RESPONSIBILITIES	
	<p>12.1 Chairman's Report – (for noting) information only. – Nothing to report.</p> <p>12.2 Reports (for noting) from representatives on outside bodies etc. – Cllr Case reported she had a Sibelco meeting to attend tomorrow.</p> <p>12.3 BHLG – nothing to report.</p>	

	<p>forward. IT WAS ALSO AGREED that the charge for Wayleaves needed to be reviewed as the fees were very low and out of synch with market forces and Cllr Beagley would work with PC Office to review the fees and prepare a proposal for the PC to review. In addition, IT WAS AGREED that although the Wayleave for Maynards had not been paid for approx. 9 years, the PC would not seek to recover the fee for prior years, however, the fee for this year would be set at £500 and the Clerk would inform the owners.</p> <p>13.5.4 Potholes in carpark – Cricket Club asking when the PC will fix the potholes now that flooding issue resolved. To consider and agree or otherwise whether to obtain a quote to fix the potholes. – IT WAS AGREED that the PC Office would obtain at least two quotes to fix the potholes. Cllr Gardner mentioned that the fix on the pothole in the Pond Tail Surgery car park was already deteriorating. Cllr Beagley advised that in order to avoid this happening the car park needed to be closed during and for a short period of after the work was being done. The area where the pothole was experienced heavy wear due to the number of vehicles turning on it to get in and out.</p>	<p>JC</p> <p>JC/GM</p>
14/26	14 BURIAL GROUNDS AND MEMORIALS	
	Nothing to report.	
15/26	15 CORRESPONDENCE	
	Nothing to report not already covered.	
16/26	16 AOB	
	<p>16.1 Annual Parish Meeting – The Clerk asked for any other nominations for the ‘extra mile awards’. Cllrs C and S Farr suggested a name and advised they would have a think about potential candidates.</p> <p>9:30pm Cllrs C and S Farr left the meeting.</p>	
17/25	17 CURRENT PLANNING ISSUES (Applications with a comment deadline prior to the next Planning Committee Meeting).	
	<p>17.1 2025/603 – 87 High Street, Godstone, Surrey, RH9 8DT – Demolition of modern extensions and change of use of existing hotel to form 4no. dwellings, erection of 5no. dwellings in surrounding land and associated alterations to access and parking. RESOLVED - NO OBJECTION the Parish Council are supportive of the development as it provides homes without damaging the Green Belt and suitable housing for the needs of the village.</p> <p>17.2 2026/41 – Woodland Green, Carlton Road, South Godstone, Godstone, Surrey, RH9 8LE – Erection of a single storey side extension. Front/side extension to existing garage and a first-floor extension above the garage with gable end. Erection of gable roof over existing entrance porch and changes to fenestrations. RESOLVED - NO OBJECTION as the development will not be detrimental to the local environment.</p> <p>17.3 3 Winders Hill Cottages, Quarry Road, Godstone, Surrey, RH9 8DQ - Enlargement of 1no ground floor window & blocking up small adjacent window. Repointing of waste stack. RESOLVED – NO OBJECTION as the application seems to be in line with permitted development.</p> <p>17.4 48 Dewlands, Godstone, Surrey, RH9 8BS – Demolition of existing detached garage and erection of a single storey rear and front porch extensions with extended vehicle crossover, with rooflights proposed to extension. RESOLVED - NO OBJECTION on the basis that the extension is in keeping with what has been done with the other properties in the area and there is no impact on the privacy of the neighbours or detriment to the area.</p> <p>17.5 The Old Stables, Danemore Lane, South Godstone, Godstone, Surrey, RH9 8JF - Change of use to general residential garden use, which includes existing garden outbuildings. Lawful Development Certificate (existing). RESOLVED – NO OBJECTION.</p> <p>17.6 2026/124 – Land Adjacent to Heathview, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7 6LG – An engineering operation. The laying of a hardstanding including hardcore and concrete. (Certificate of Lawful Development) Clerk’s Note: majority of work done 4 years ago. RESOLVED –</p>	

	<p>OBJECTION – IT WAS AGREED that Cllr Beagley would send the Clerk information that could be adapted to draft the comment to be submitted to TDC Planning.</p> <p>17.7 Any Other Planning Matters</p> <p>16.7.1 Dippen Hall, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7 6JX – To note the appeal for the Erection of 7 dwellings, car parking and associated landscaping to the rear of Dippen Hall. NOTED.</p> <p>16.7.2 Land Adjacent to Heathview, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7 6LG – To note the appeal for the use as a traveller/gypsy caravan site for 3 mobile homes and play area (Part Retrospective). NOTED.</p>	SB
18/26	18 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA	
	Nothing additional to the items already mentioned.	
19/26	19 DATES OF FORTHCOMING MEETINGS	
	<ul style="list-style-type: none"> • Greenspaces Committee Meeting – 11th May 2026, 10am in the Bounty, Godstone Green • Annual Parish/Village Meeting – 18th May 2026, 7pm at St Stephens Church Hall, South Godstone • Planning Committee Meeting – 20th May 2026, 6:30pm in the Bounty, Godstone Green • Finance Committee Meeting – Date to be confirmed, in the Bounty, Godstone Green • Full Parish Council Meeting – 1st June 2026, 7:30pm at St. Stephens Church Hall, South Godstone. <p>Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.</p> <p>The nature of the business to be discussed relates to an hourly rate increase for one member of staff to bring in line with the National Living Wage.</p> <p>IT WAS AGREED to pass the resolution.</p> <p>There being no other business the Chair closed the meeting at 10:15pm.</p>	

Signed
Chairperson

Print Name

Date

APPENDIX A

4. Finance - Accounts for payment - to approve APRIL/MAY accounts for payment

Clerk/Office Use			4. Finance - Accounts for payment - to approve APRIL/MAY accounts for payment									
Rialtas	USE EMR or CIL	Paid on	GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total	Information	
			Salary Payments									
			G1934 - 1937	Salaries	APRIL	Salary	£ 2,679.67	£ -	£ 2,679.67	Within budget available		
				HMRC		NI and Income tax						
				NEST Pension		Pension contribution						
			Direct Debits									
			G1943	SES		05/05/2026	Water	£ 33.43	£ -	£ 33.43	Est	
			G1944	Lloyds Bank		22/05/2026	Service Charge	£ 4.25	£ -	£ 4.25	Est	
			4085	G1945	BT	M148PR	28/05/2026	Telephone and Internet	£ 49.95	£ 9.99	£ 59.94	Est
			G1946	Smartestenergy	FH88Z6BBE/008	05/03/2026	Electricity	£ 200.00	£ 10.00	£ 210.00	Est.	
			Total					£ 287.63	£ 19.99	£ 307.62		
						Invoices for Payment						
G1928	Broadleaf Tree Services	15751				02/04/2026	Parish Tree Surveys	£ 5,245.00	£ 1,049.00	£ 6,294.00		
G1929	Gillian McPartlin	QU205180				16/04/2026	Heavy Duty Nylon Basketball Net - GG	£ 23.73	£ 4.75	£ 28.48		
G1930	Ben Nicholson Tree Services Ltd	9925				16/04/2026	Tilbustow Hill Tree Works - Removal of several trees	£ 22,350.00	£ 4,470.00	£ 26,820.00		
G1931	CCS Collection services - HMRC debt recovery	25946851				11/04/2026	Missed HMRC Payment	£ 326.24	£ -	£ 326.24		
G1932	ICCM	477/2026/27				01/04/2026	ICCM Subscription	£ 110.00	£ -	£ 110.00		
G1933	Mulberry LAS	INV-2025				24/04/2026	Rialtas EOY	£ 178.50	£ 35.70	£ 214.20		
G1938	Alex Jones Funeral Directors					27/04/2026	Refund of £560 for memorial permit for E Fuller already paid £269 (correct cost)	£ 560.00	£ -	£ 560.00		

			G1939	Surrey Wildlife Trust	GPC001	28/04/2026	Annual Management Fee Blindley Heath Apr 25-Mar 26 and Apr 26 -Mar 27	£ 4,636.00	£ 927.20	£ 5,563.20	
			G1941	Surrey ALC Ltd	Inv-0068	01/04/2026	SALC & NALC Subscription	£ 2,145.94	£ -	£ 2,145.94	
			G1942	HMRC	2025-26	05/04/2026	Missed HMRC Payments	£ 953.31	£ -	£ 953.31	
			G1947	St Stephens Church	22/04/2026	22/04/2026	Jan 5th, Feb 2nd, Mar 2nd Room Hire	£ 75.00	£ -	£ 75.00	
			Total					£ 36,603.72	£ 6,486.65	£ 43,090.37	

Rialtas
Month:
2 MAY

*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations.
**Employee/Employers total payment paid by GPC.

£39,571.02 £6,506.64 £46,077.66