

Godstone Parish Council

(serving the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Janette Coulthard

Asst. Clerk to the Parish Council

Gillian McPartlin

The Bounty
Godstone Green
Godstone, Surrey, RH9 8DY

Telephone/Fax: 01883 744209

AGENDA

MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND THE FULL MEETING OF GODSTONE PARISH COUNCIL TO BE HELD ON **MONDAY 1st DECEMBER 2025 AT 7.30 PM** AT ST STEPHENS CHURCH, SOUTH GODSTONE.
THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTION

1. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

- 1.1 A resident has emailed the Clerk to inform the PC that a car has been parked in the Blindley Heath Car Park for over a month. The car has an MOT but is untaxed.
- 1.2 A resident has emailed the Clerk several times about issues with lorries and cars using the track at Blindley Heath Common. The resident has asked for help with an issue related to a car parking in the passing point on the track. The owner lives on the opposite side of the A22 and states she has a right to park there.

2. **APOLOGIES AND REASONS FOR ABSENCE** (LGA 1972 s85)

3. **DECLARATION OF INTEREST** [Register of Interests](#)

4. **COUNTY AND DISTRICT COUNCILLORS** – Brief report on matters affecting the Parish.

5. **MINUTES** of the full Parish Council meeting held on the 6th of October 2025 and 3rd of November 2025, the Greenspace Committee meeting held on the 6th October 2025, and the Planning Committee meeting held on the 17th of September and the 19th of November 2025 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

6. **REPORTS**

6.1 **Clerks Report** - Matters to bring to the Councils attention

- 6.1.1 Garden Plots – rent letters still pending.
- 6.1.2 Wayleaves – rent letters sent and payments being received.
- 6.1.3 Christmas Lights – Godstone ready for switch on, South Godstone for consideration for 2026, and Blindley Heath TBA.
- 6.1.4 The Bounty – refurb update - refurb, outstanding fixing outside light, rotten floor, fridge,
- 6.1.5 The Bounty – fire extinguisher checks completed 20th November.
- 6.1.6 Crab Apple Tree on Godstone Green – booked for Monday 8th December
- 6.1.7 Rialtas update - including why the PC cannot return to doing accounts on a spreadsheet.
- 6.1.8 Greenspace Committee – to formally agree or otherwise for Cllrs Sue and Chris Farr to rejoin the Committee.
- 6.1.9 Councillor Vacancy – update
- 6.1.10 Tree Survey – update on progress

6.2 **Chairperson's Report** – (for noting) information only.

6.3 **Reports (for noting) from representatives on outside bodies etc.**

6.4 **Reports from Committees**

7. GREENS, COMMONS AND LAND

7.1 Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields

7.1.1 Godstone Green

7.1.2 Greenview

7.1.3 Playground – update at next meeting from Cllr Case

7.1.4 Allotments

7.1.5 Hilly Fields

7.2 Tilburstow Hill and The Enterdent

7.2.1 Tilburstow Hill Tree – update.

7.3 South Godstone

7.3.1 Meeting scheduled with St Stephen's School to discuss transfer of Hunter's Chase Playground.

7.4 Blindley Heath

7.4.1 To provide retrospective approval for the cost of purchasing and installing new Christmas Light in the tree at the carpark. £2250.

7.4.2 Blindly Heath Liaison Group – meeting held.

7.4.3 Heath View Wayleave – discrepancy between who we have agreement with and who is currently paying and listed in our records. Person paying is also the person applying for planning permission. The wayleave is for residential use only and not commercial. Currently being used for both. To consider and agree if the PC wants further investigation and what action to take.

7.4.4 TDC has asked if the PC would consider being a funding partner for the refurbishment of the playground at Featherstone. To agree or otherwise whether to be a funding partner and if agreed how much would the PC consider contributing.

7.5 Burial Ground - Exclusive Rights of Burial Applications and Memorial Applications

7.5.1 A family has requested permission to put turf on their relative's grave after the reinstallation of the memorial headstone.

7.5.2 Exhumation – update.

7.5.3 To provide retrospective approval for the cost of removing the fallen tree from St Nicholas Burial Ground. £450.

8. FINANCE

8.1 Accounts for Payment - Approve DECEMBER accounts for payment.

8.2 Finance Papers up to 31st OCTOBER 2025 - Bank Reconciliation and Accounts Reports – Income & Expenditure; Reserves, Balance Sheet and Summary of Funds).

8.3 To provide retrospective approval for the cost of installing and testing the Christmas Lights at Blindley Heath. £2,250.

8.3 To review the first draft of the 2026/27 Budget

8.4 To agree a date, time and venue for the Finance Committee meeting to discuss Budget and YTD accounts.

9. TDC ASSET TRANSFER

9.1 Update from Teams call with TDC Asset Transfer Team (the Clerk/Cllr Beagley).

9.2 Legal Costs – Fields in Trust costs – update (the Clerk/Cllr Beagley).

10. GOVERNANCE

10.1 .gov.uk – to note that the Parish Council Office will now only be sending emails to Cllrs. gov.uk email addresses.

11. POLICIES & PROCEDURES

11.1 IT Policy – to agree to adopt the draft IT Policy circulated to all Cllrs to review on the 13th November

12. SALC/NALC

13. CORRESPONDENCE

14. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS

15. AOB

16. CURRENT PLANNING ISSUES (Applications with a comment deadline prior to the next Planning Committee Meeting).

16.1 **2025/837** – Norbryght, Tilburstow Hill Road, South Godstone, Godstone, Surrey, RH9 8NA – Demolition of a storage barn and erection of a new dwelling with associated parking and garden area.

16.2 **2025/1296** – 42 Easter Way, South Godstone, Godstone, Surrey, RH9 8HQ – Demolition of existing garage, erection of single storey rear extension, two side extension, together with external alterations.

16.3 Any other planning matters

16.3.1 Costs obtained for a planning expert and circulated to Cllrs ahead of meeting. £95 per hour.

16.3.2 To agree or otherwise whether the Clerk should obtain another quote.

16.3.3 To agree or otherwise whether Cllrs would like to meet the Planning Expert to discuss how they can help.

17. DATE OF NEXT MEETINGS

- Planning Committee Meeting – Wednesday 17th December 2025 (only if needed) 6:30pm at the Bounty, Godstone Green
- Full Council Meeting – 5th January 2025 7:30pm at St Stephens Church, South Godstone

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

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