

Godstone Parish Council

(serving the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

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AGENDA

MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND THE FULL MEETING OF GODSTONE PARISH COUNCIL TO BE HELD ON **MONDAY 6th JULY 2026** AT 7.30 PM AT ST STEPHENS CHURCH, SOUTH GODSTONE.
THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTION

1. QUESTIONS FROM MEMBERS OF THE PUBLIC

- 1.1 A resident emailed the Clerk asking for the Parish Council (PC) to restrict access to the Allotment Carpark to reduce the noise nuisance they are experiencing. Please see 7.1.4.1 later in the agenda.
- 1.2 A member of the public has requested permission to carry out metal detecting activity on PC owned land. To consider and agree or otherwise whether to give permission.

2. APOLOGIES AND REASONS FOR ABSENCE (LGA 1972 s85)

3. DECLARATION OF INTEREST [Register of Interests](#)

4. COUNTY AND DISTRICT COUNCILLORS – Brief report on matters affecting the Parish.

5. MINUTES of the full Parish Council (PC) meeting held on the 5th May 2026, and the Planning Committee meeting held on the 1st June 2026, the Extra Ordinary Meeting of the 17th June 2026 and the Planning Committee Meeting of the 17th June 2026 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

6. REPORTS

6.1 Clerks Report - Matters to bring to the Councils attention

6.1.1 External Audit – All documents for the external audit loaded to website as required and sent to the External Auditor, PKF Littlejohn before the deadline of the 1st July 2026 and all relevant notices posted as per requirements.

The Bounty – The electricity smart which was not working is due to be changed on the 27th July 2026.

The Bounty – A tree within the Godstone School boundary has branches extending over and into the air-source heat pump and onto the roof. The school has requested a quote for pollarding the tree. Waiting for update from the school.

Neighbourhood Plan – Questions have been received from the appointed Examiner. To consider and agree how to answer the questions and respond to consultees (deadline 17th July 2026).

Method for circulating meeting documents – currently using two methods, via email and as attachments to a calendar appointment. To consider and agree which method to use going forward.

Area Inspections – Area inspections have fallen by the wayside. These need to be restarted. The Clerk has sent out the inspections forms to the respective Cllrs.

6.2 Chairperson's Report – (for noting) information only.

6.3 **Reports (for noting) from representatives on outside bodies etc.**

6.4 **Reports from Committees**

7. GREENS, COMMONS AND LAND

7.1 **Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields**

7.1.1 **Godstone Green**

7.1.1.1 The PC has won the CIL Bid for the Outdoor Gym, CCTV and Safety Lighting for on Godstone Green. To consider and agree which contractor to use for the installation of the Outdoor Gym.

7.1.1.2 To consider and agree whether to proceed with purchasing a new noticeboard for outside the Bounty. Prices start at £1320 for aluminium without legs and ranges to £3,000 for wooden with legs.

7.1.2 **Greenview**

7.1.3 **Playground**

7.1.4 **Allotments**

7.1.4.1 The Boundary Agreement to clarify ownership of the concrete retaining wall behind the allotments was received and circulated to Cllrs prior to the meeting - To consider and agree or otherwise whether the Clerk and sign the Boundary Agreement received and circulated prior to the meeting.

7.1.5 **Hilly Fields**

7.1.6 **St Nicholas Church**

7.1.7 **The Enterdent**

7.2 **Tilburstow Hill and The Enterdent**

7.3 **South Godstone**

7.3.1.1 St Stephens School have requested a grant of £1,500 towards the creation of a MUGA at the school. The Clerk provided the PC with the rules relating to providing grants. To consider and agree or otherwise whether to provide a grant for the total amount or a proportion of the amount.

7.3.1.2 To formally thank Cllr Jon Goodman for the work he did to tidy up the Sgt Fenemore memorial site in South Godstone.

7.4 **Blindley Heath**

7.4.1 To consider and agree or otherwise whether to order a new noticeboard for outside Foreman Club and Institute. Prices start at £1320 for aluminium without legs and ranges to £3,000 for wooden with legs.

7.5 **Burial Ground - Exclusive Rights of Burial Applications and Memorial Applications**

7.6 **All Areas – Tree Survey –** To consider and agree or otherwise the recommendations from the Greenspaces Committee on how to proceed with the tree work identified in the tree surveys.

8. FINANCE

8.1 Accounts for Payment - Approve JULY accounts for payment.

8.2 Finance Papers up to - Bank Reconciliation and Accounts Reports May/June 2026 – Income & Expenditure; Reserves, Balance Sheet and Summary of Funds). To review and approve.

9. TDC ASSET TRANSFER

9.1.1 **Featherstone Playground and Playing Field Update** (Clerk) The Clerk with the Chair's approval has agreed to proceed on the basis that the land cordoned off as part of the TDC development will be excised from the Title Plan for Featherstone Playing Field. Waiting to hear from TDC.

10. GOVERNANCE

10.1 As the PC website is not WCAG 2.2AA compliant the Parish Council and caused the PC to not be compliant with Assertion 10 on the Annual Governance Statement, the PC needs to agree how to achieve a compliant website – To consider and agree or otherwise whether the Clerk can investigate options for building a new compliant website.

- 11. **POLICIES & PROCEDURES**
- 12. **SALC/NALC**
- 13. **CORRESPONDENCE**
- 14. **MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS**
- 15. **AOB**

- 17 **DATE OF NEXT MEETINGS**

Planning Committee Meeting – Wednesday 8th July 2026, 6:30pm at the Bounty, Godstone Green
Planning Committee Meeting – Wednesday 22nd July 2026, 6:30pm at the Bounty, Godstone Green
Full Council Meeting – Monday 3rd August 2026 (TBC), 7:30pm at St Stephens Church, South Godstone

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

Janette Coulthard
Clerk/RFO

Janette Coulthard

Issued: 1st July 2026